

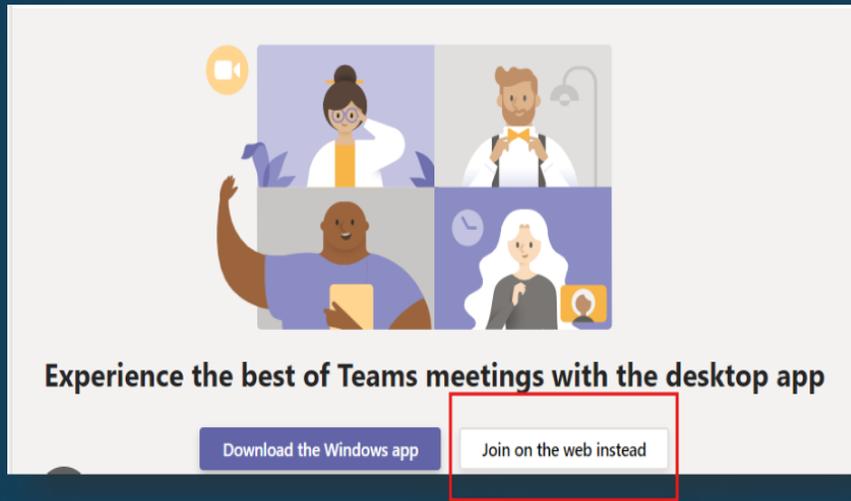


# **2026 CDBG Grants Application Workshop**

Rob Wick, PMP | CDBG Team Lead  
Iowa Economic Development Authority

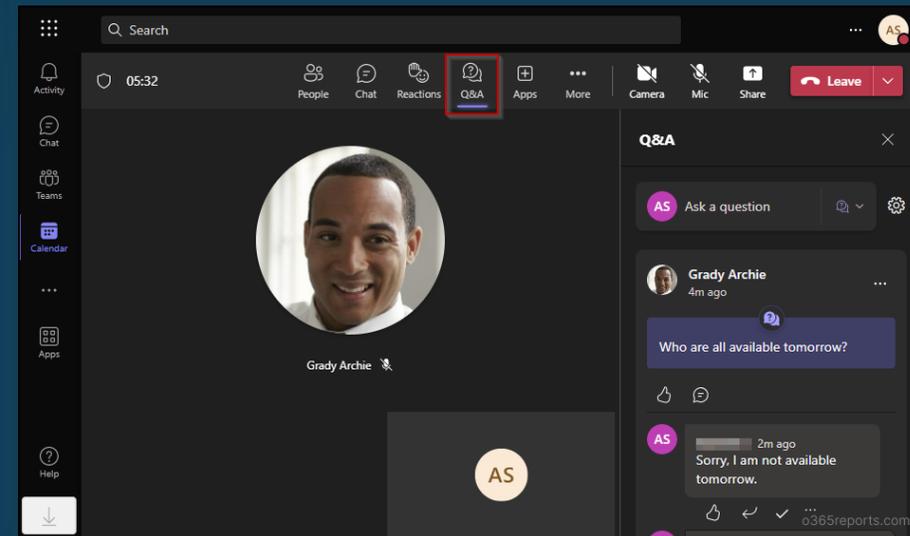
# Housekeeping

How to access a live Teams meeting on your web browser



To join the meeting:  
Select “Join on the web” or “Continue in this browser.”

To comment:  
Click the Q&A chat button and ask your question by putting your comment directly in the chat.



## **TODAYS AGENDA:**

- 9:00a-9:45a:
  - Overview of new funds, programs and grant opportunities;
  - Overview of revised Program Guides, “Core” CDBG Requirements;
  - Revised CGA Policy & “CDBG Basics” Course;
- 9:45a – 10:30a: Public Services Program
- 10:45a – 11:15a: Planning Grants Program
- 11:30p – 12:00p: Water / Sewer / Stormwater Program
- 12:00p – 1:00p: LUNCH BREAK!
- 1:00p – 1:45p: Streetscapes Program
- 2:00p – 2:45p: Pocket Parks Program

***Roofing Rehabilitation Program will be rescheduled!***



Before You Apply

# “CORE” CDBG PROGRAM REQUIREMENTS

# CORE CDBG PROGRAM REQUIREMENTS

- **New Funds, Programs, Grant Opportunities:**
  - Some re-organization has occurred on how you will interact with the new grant programs and access information;
  - Many new programs are rolled up under “funds”, which is reflected in our new websites;
  - New Changes :
    - Water & Sewer -> revised to “**Water, Sewer & Stormwater Fund**”;
    - Housing – Upper Story Conversion -> Revise to “**Housing Rehabilitation Fund**”;
    - Community Facilities & Services -> Revise to “**Community Development & Facilities Fund**”;

# CORE CDBG PROGRAM REQUIREMENTS

- **New Funds, Programs, Grant Opportunities:**
  - Each webpage dedicated to the Funds and Grant Opportunities has been updated to include program-specific data on that web page;
  - Some data previously contained in the “CDBG Management Guide” or “CDBG Resources” will be made available on those program-specific web pages;
  - It will be more intuitive to locate data for each grant opportunity;
  - The CDBG Management Guide & CDBG Resources are still there, but for cross-cutting compliance and more program-agnostic references;

# CORE CDBG PROGRAM REQUIREMENTS

- **New Funds, Programs, Grant Opportunities:**
  - Resulting current framework:
    - ***Water, Sewer & Stormwater Fund:***
      - Water, Sewer, Stormwater Grant;
    - ***Housing Rehabilitation Fund:***
      - Upper Story Conversion Grant & **Roofing Rehabilitation Grant;**
    - ***Community Development & Facilities Fund:***
      - Community Facilities Grant, **Pocket Parks Grant;**
    - ***Downtown Revitalization Fund:***
      - Commercial Facades Grant (formerly “DTR”), **Streetscapes Grant;**
    - ***Public Services Fund:***
      - **Homelessness Services Providers and Food Pantries;**
    - ***Planning Grant;***

## Community Development Block Grant Programs

The Iowa Economic Development Authority (IEDA) administers the federal Community Development Block Grant (CDBG) program in all of Iowa's incorporated cities and counties, except those designated as HUD entitlement areas.

[CDBG Awards Dashboard](#)



Displaying 1 - 7 of 7 results.

Community Development Programs

### CDBG Water, Sewer and Stormwater Fund

Funds awarded through the Water & Sewer Fund help cities and counties in Iowa with projects for sanitary sewer systems, water treatment, storm sewers and more.



Community Development Programs

### Community Development & Facilities Fund

This annual program assists businesses such as daycare facilities, senior centers, and other community infrastructure projects.



Community Development Programs

#### Community Infrastructure

Annexation, Discontinuance & Land Planning

CDBG Programs

Planning Grant Program

Public Services Fund

Community Development & Facilities Fund

Downtown Revitalization Fund

Opportunities and Threats Fund

Housing Rehabilitation Fund

Water, Sewer & Stormwater Fund



## Public Services Fund



Topics: [Community Development Programs](#)

### On this page...

- [Homeless Providers Program](#)
- [Food Pantries Program](#)
- [Resources](#)

In 2026, the Iowa Economic Development Authority will administer two Community Development Block Grant (CDBG) public service funding opportunities to address urgent community needs related to food insecurity and homelessness: the CDBG Food Pantries program and the CDBG Homeless Providers program.

These programs will support new or expanded public service activities that primarily benefit low- and moderate-income Iowans. Eligible expenses include operating costs, supplies and materials necessary to deliver critical services.

All funded projects must:

- Meet applicable CDBG national objectives
- Demonstrate that CDBG funds will not supplant existing funding sources

### ← CDBG Programs

[Planning Grant Program](#)

[Public Services Fund](#)

[Community Development & Facilities Fund](#)

[Downtown Revitalization Fund](#)

[Opportunities and Threats Fund](#)

[Housing Rehabilitation Fund](#)

[Water, Sewer & Stormwater Fund](#)

## Requirements

- **Subrecipient Agreement?** Yes
- **Match Requirement?** Yes – Minimum of \$5,000 local match – can be either cash or in-kind
- **Environmental/Historic Review** - yes
- **Procurement** - yes
- **BABA** – yes, if total project cost over \$250,000 (match and CDBG funding)
- **Davis Bacon** - yes
- **Lead-Based Paint** - no
- **Section 3** – yes
- **URA** – yes
- **Beneficiary data tracking:** Race/ethnicity and LMI status must be recorded

## Application Process

- Applications are competitive.
- The 2026 application window is March 2, 2026 - May 1, 2026.
- Visit [iowagrants.gov](https://www.iowagrants.gov)  for application instructions and to apply for funds.

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[Back to top](#) 

## Resources

 [2026 Public Services Program Guide \(1.09 MB\)](#)  

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### 2026 New CDBG Programs Application Workshop

On February 12, 2026, IEDA will present an overview of the new CDBG

# CORE CDBG PROGRAM REQUIREMENTS

- **New Funds, Programs, Grant Opportunities:**
  - Each webpage now has the following format for each grant opportunity:
    - ***Summary of the program details***
    - ***Eligibility***
    - ***Requirements***
      - (identifies which cross-cutting requirements apply)
    - ***Application Process:***
      - Link or IowaGrants.gov
    - ***Resources:***
      - Program Guide
      - App Workshop Recording
      - App Workshop Slides
      - App Scoring Criteria
      - Other useful guidance materials

# CORE CDBG PROGRAM REQUIREMENTS

- **Revised Program Guides**
  - ✓ Much more inclusive than prior versions;
  - ✓ Standard formatting;
  - ✓ Aligns with new Grant Agreements;
  - ✓ Provides traceability to CFRs and CDBG Management Guide;
  - ✓ Most, if not all program-specific guidance data contained in Appendices;
  - ✓ Found in each grant programs' web page;
- Hitch is, they are a LOT larger documents!

# CORE CDBG PROGRAM REQUIREMENTS

## ○ Revised Program Guides

- Website updates are underway, expected to be complete within a week;
- We welcome constructive feedback on the program guides and any additional data that we can include;
- Goal is to reduce the difficulty of accessing data for application planning and project compliance;

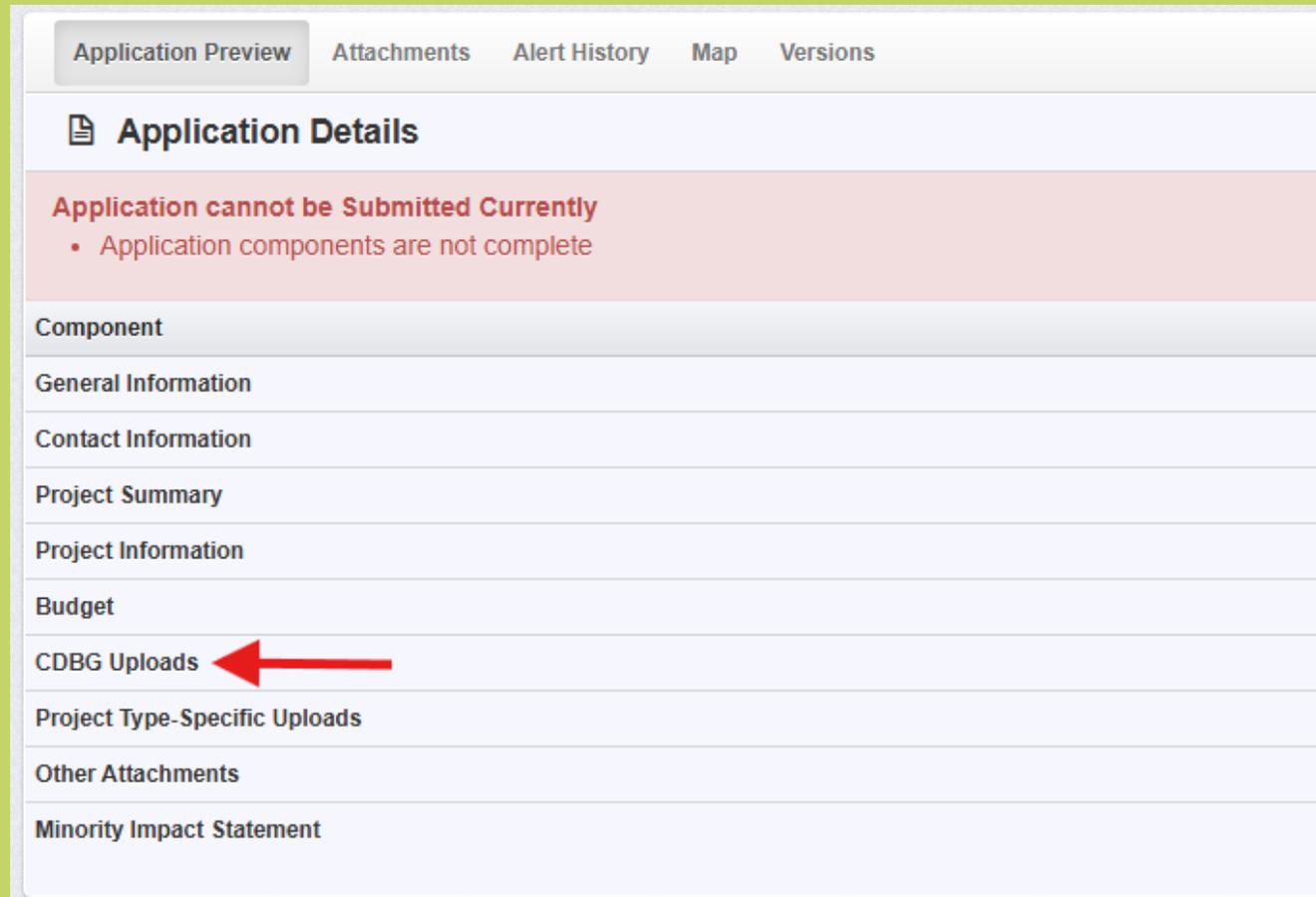
# CORE CDBG PROGRAM REQUIREMENTS

## ○ Related IowaGrants Modifications

- Per the December 2025 Workshop, most policies and documents are now required at time of application vs post-award;
  - Required Acknowledgement of Environmental Review Requirements;
  - Residential Anti-Displacement & Relocation Assistance Plan ('RARAP');
  - Prohibition of Excessive Force Policy;
  - Equal Opportunity Policy;
  - Code of Conduct;
  - Procurement Policy;
  - 2 CFR 200 Competition Certification of Compliance;
  - Affirmative Fair Housing Policy;

# CORE CDBG PROGRAM REQUIREMENTS

## ○ Related IowaGrants Modifications



Application Preview Attachments Alert History Map Versions

### Application Details

**Application cannot be Submitted Currently**

- Application components are not complete

Component
General Information
Contact Information
Project Summary
Project Information
Budget
<b>CDBG Uploads</b> ←
Project Type-Specific Uploads
Other Attachments
Minority Impact Statement

 **CDBG Uploads** - Current Version

Please upload the following documents. If you wish to upload additional documents not listed here, please use the "Other Attachments" form.

To access fillable templates of the forms listed below, please proceed to the IEDA website's [CDBG Management Guide](#) page and click on the subsection titled "CDBG Management Guide – Fillable Forms."

 **General CDBG Uploads** - Grid

**Document Title**

NOFA - Affidavit of Public Hearing (with all Nine Points listed)

NOFA - Public Hearing Minutes

NOFA - CDBG Application Resolution

Resolution of Support from City

Community Development & Housing Needs Assessment

Language Access Plan

HUD Form 2880 - Applicant Disclosures

Federal Assurances Form

Project Budget and Match Worksheet

LMI Income Survey Report (as applicable)

Project Team Detail

Project Delivery Staffing Plan

Acknowledgement of Environmental Review Requirements

Residential Anti-Displacement & Relocation Assistance Plan (RARA)

Excessive Force Resolution

Equal Opportunity Resolution

Fair Housing Policy

Code of Conduct

Procurement Policy

2 CFR 200 Completion Certificate of Compliance

Financial Commitments Document (including terms for construction and permanent financing for all non-CDBG fund sources)

# CORE CDBG PROGRAM REQUIREMENTS

## CDBG Management Guide - Fillable Form PDFs

(Updated April 2024)

### Appendix One Files

- [Applicant Recipient Disclosure Update Report](#) 
- [Equal Opportunity Policy Statements](#) 
- [Notice of Public Hearing Status of Funded Activities](#) 
- [Policy on the Prohibition of the Use of Excessive Force](#) 
- [Signature Authorization for Alternate Signators](#) 
- [Signature Authorization for CEO Change](#) 
- [Subrecipient Agreement for Federally Funded Project](#) 
- [CV Subrecipient Agreement for Federally Funded Project](#) 
- [Residential Anti-Displacement and Relocation Assistance Plan \(RARA\)](#) 
- [HUD 424-B Federal Assurances](#) 
- [HUD 2880 – Applicant Disclosures](#) 
- Required Acknowledgement of Environmental Review

 **Project Type-Specific Uploads** - Current Version

 **Buyout/Clearance Uploads** - Grid

Please upload the following documents, as available, to support an application for a **Buyout/Clearance** project. If you wish to upload additional documents not listed below, please contact the project manager.

**Document Title**

Full Hazard Mitigation Grant Program (HMGP) Application

Approved Land Use Plan (not required at the time of application)

Approved Long Term Maintenance Plan

Property Owner Voluntary Participation Form

Duplication of Benefits Worksheet

Title and Ownership Documentation

Appraisal and Just Compensation Documents

Summary Table of Participating Properties (with LMI/UN breakdown/budgets)

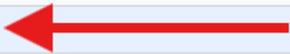
Disaster Areas Risk Reduction Map

Please upload the following documents. If you wish to upload additional documents not listed here, please use the "Other Attachments" form.

To access fillable templates of the forms listed below, please proceed to the IEDA website's [CDBG Management Guide](#) page and click on the subsection titled "CDBG Management Guide – Fillable Forms."

 **General CDBG Uploads** - Grid

Document Title	Document Upload
NOFA - Affidavit of Public Hearing (with all Nine Points listed)	
NOFA - Public Hearing Minutes	
NOFA - CDBG Application Resolution	
Resolution of Support from City	
Community Development & Housing Needs Assessment	
Language Access Plan	
HUD Form 2880 - Applicant Disclosures	
Federal Assurances Form	
Project Budget and Match Worksheet	
LMI Income Survey Report (as applicable)	
Project Team Detail	
Project Delivery Staffing Plan	
Acknowledgement of Environmental Review Requirements	
Residential Anti-Displacement & Relocation Assistance Plan (RARA)	
Excessive Force Resolution	
Equal Opportunity Resolution	
Fair Housing Policy	
Code of Conduct	
Procurement Policy	
2 CFR 200 Completion Certificate of Compliance	



- **Related IowaGrants Modifications**
  - **Citizen Participation Requirements:**
    - Per HUD, all applicants, must ensure meaningful access to program information and services for individuals with Limited English Proficiency (i.e., an ‘Language Access Plan’) in accordance with Title VI of the Civil Rights Act of 1964 and HUD’s LEP Guidance (72 Fed Register 2732).
    - This is reinforced in (2) IEDA core documents, 1) the Iowa Citizen Participation Plan (part of the CDBG Consolidated Plan) and 2) the CDBG-DR Action Plan.
    - Per HUD, this is an element that IEDA must ensure is completed as part of our Monitoring requirement.

## ○ **Related Iowa Grants Modifications**

### • **Citizen Participation Requirements:**

- Applicants may either adopt IEDA's Language Access Plan OR develop their own HUD-compliant Language Access Plan that meets Title VI and Executive Order 13166 requirements:

### • **IEDA Citizen Participation Plan:**

- <https://opportunityiowa.gov/media/6807/download?inline>

### • **IEDA Language Access Plan:**

- <https://opportunityiowa.gov/media/6834/download?inline>

➤ To adopt IEDA's LAP, provide a resolution adopting such and include in the application.

## ○ **Application Modifications:**

- Clarification to important terms & definitions:
- **“Grant Administration” vs “Project Delivery”;**
- *These terms have been misconstrued, and we need to ensure we are using the terms and the definitions that HUD has for these AND track costs accordingly for the Subrecipients’ benefit!*
- *We will cover definitions, examples, and how to enter into the Applications;*
- *Applicability will be implemented for CY 2026+.*

## ○ **Application Modifications:**

- Clarification to important terms & definitions:

- **Grant Administration:**

- Per HUD, Grant Administration is defined as "*...reasonable administrative costs and carrying charges related to the planning and execution of community development activities assisted in whole or in part with CDBG funds...*" ([HUD CPD Notice 2023-07](#)).
- Essentially, all activities required to manage the grant award itself and ensure full compliance with federal and state regulations. These tasks are focused on the grant, not the physical project.
- ***Typically limited to either a 5% or 10% cap of total grant award—see program guides.***

## ○ **Application Modifications:**

- Clarification to important terms & definitions:

- **Project Delivery:**

- **Project / Activity Delivery:** Per HUD, Project / Activity delivery costs (ADCs) is defined as “...*those allowable costs incurred for implementing and carrying out eligible CDBG activities. All ADCs are allocable to a CDBG activity, including direct and indirect costs integral to the delivery of the final CDBG-assisted activity. CDBG expenditures for activity delivery costs are not governed by 24 CFR 570.205 and 570.206...*” ([HUD CPD Notice 2023-07](#)).
- Essentially, this refers to all activities required to **implement and execute the eligible project**, including technical, construction-related, and beneficiary-related tasks. These tasks are focused on the **physical project and its delivery**, not on grant compliance.
- *Typically require procurement.*

## ○ **Application Modifications:**

Grant Administration generally includes, but is not limited to:

- Performing general compliance oversight and coordination duties required by the award under 24 CFR 570.206(a).
- Maintaining the environmental review.
- Establishing and maintaining required project files, policies, records, and reporting systems pursuant to 24 CFR 570.503(b).
- Preparing and submitting reimbursement claims and supporting documentation consistent with Uniform Administrative Requirements at 2 CFR Part 200.
- Ensuring compliance with procurement rules, civil rights requirements, fair housing, labor standards, Section 3, and LMI documentation consistent with 24 CFR Part 570 Subpart K.
- Performing Federal Labor Standards (Davis-Bacon) and Section 3 compliance activities required under 24 CFR 570.603 and 24 CFR Part 75.
- Completing required performance reports, monitoring responses, closeout documentation, and maintaining retention of records in accordance with 2 CFR 200.334–200.337.

## ○ **(24 CFR 570.206)**

- **Application Modifications:**
  - Clarification to important terms & definitions:
- **Project Delivery** generally includes, but is not limited to:
  - Completing the Initial Environmental Review and Release of Funds request in accordance with 24 CFR Part 58.
  - Conducting procurement support, contractor coordination, bid package preparation, and compliance checks in accordance with 2 CFR 200.317–200.327. (*Typically performed by an Architect or engineer of record*)
  - Technical Services for Housing Programs: Carrying out inspections, code compliance checks, construction oversight, and activity-specific project management consistent with eligible activity delivery costs under 24 CFR 570.201–570.205.
    - Technical Services must be procured in all instances!
  - Conducting activities such as construction management, demolition oversight, appraisal coordination, lien development, and participation in mortgage closings for housing programs.
- (24 CFR 570.2012-205)

- **Application Modifications:**
  - Clarification to important terms & definitions:
- **Targeted example: Environmental Review**
  - If the GA is performing the *initial Environmental Review* for the project, this is an example of a *Project Delivery*.
  - Conversely, during the project implementation the efforts of the GA to *maintain the project in compliance* with the approved ERR is an example of *Grant Administration*;
  - The initial Environmental Review tasks are eligible to be claimed as an *Activity Cost* and should be a distinct budget / Task in a GA's agreement with the Applicant / Subrecipient;
    - *Preferred if they are distinct contracts;*
  - This aligns with the grant agreement requirement to being remitting Activity costs within 6 months of the award.

○ **Application Modifications:**

- How to indicate the Admin Vs Project Delivery in the Application Budget?

ACTIVITY	ACTIVITY DESCRIPTION	PERFORMANCE TARGET	TOTAL EST. HOURS	CDBG AMOUNT	LOCAL MATCH	OTHER MATCH	TOTAL
181- ADMIN	Grant Admin	Admin & Compliance	160	\$16,000	\$0.00	\$0.00	\$16,000
35PD – Proj. Delivery	Project Delivery	Enviro. Review, Stakeholder Coordination	50	\$4,000	\$0.00	\$0.00	\$4,000
35 – Water Sys. Imp.	Water Dist. Improvements	Procured GC to install new water mains	180	\$496,000	\$0.00	\$500,000	996,000

\$500K total CDBG request

**Grand Total Entered: \$1,016,000.00**

***\*All Admin & PD feed must be cost reasonable!***

# CORE CDBG PROGRAM REQUIREMENTS

- **Grant Admin VS Project Delivery: where CDBG-DR differs**
  - IEDA's implementation model for CDBG-DR requires a different application of 'Grant Admin' and 'Project Delivery';
  - For Grant Administration, this is effectively all the tasks that IEDA takes to administer the Disaster Award from HUD on behalf of the State;
  - Project Delivery in turn refers to all the tasks that a CGA / Subrecipient take to implement that project -> all Activity Cost;
  - REF: [HUD CPD Notice 2023-06](#)

# CORE CDBG PROGRAM REQUIREMENTS

- **CGA Policy & CDBG Basics Course**
  - ✓ As cited in the December 2025 webinar, IEDA has revised the Certified Grant Administrator Policy;
  - ✓ Expectation's for performance have been clarified and elevated;
  - ✓ Goal is to increase quality of support to Iowa communities for implementing CDBG programs' myriad of requirements;
  - ❖ In response, IEDA has created an intro course to “all things CDBG” to help increase capacity for CDBG and CDBG-DR;

# CORE CDBG PROGRAM REQUIREMENTS

- **CGA Policy & CDBG Basics Course**
  - **CGA Policy & Program Requirements:**
    - If a grant administrator has not signed off on the CGA Policy, or completed the annual series of trainings, they must become ‘Conditionally Certified’;
    - Must read the CGA Policy and complete the CGA Acknowledgement Form;
    - Send to IEDA and then IEDA will provide access to the CDBG Basics Course;
    - This requirement extends back to **September 1<sup>st</sup>, 2025**;

# CORE CDBG PROGRAM REQUIREMENTS

## CDBG Training Resources



Topics: [Community Development Resources](#)

## Certified Grant Administrator

### CGA Information

As of September 2024, the Certified Grant Administrator (CGA) Training is no longer being required to administer a CDBG grant. However, the current slides and videos will remain available so that grant administrators have tools and resources available to remain in compliance with CDBG requirements. In the coming year, IEDA will release these with a new training program.

- [Certified Grant Administrator Policy .pdf](#)
- [Certified Grant Administrator FAQs .pdf](#)
- [Certified Grant Administrator Acknowledgement Form .pdf](#)

### ← CDBG Resources

[CDBG Program Guidance & Resources](#)

[CDBG Plans and Reports](#)

[Management Guide](#)

[Training Resources](#)

# CORE CDBG PROGRAM REQUIREMENTS

- **CGA Policy & CDBG Basics Course**
  - The Course is broken out into (4) modules;
  - Each module is 20 - 40 minutes in duration;
  - Begin at high level overviews and incrementally increase in depth...

# CORE CDBG PROGRAM REQUIREMENTS

- **CGA Policy & CDBG Basics Course**
  - Part 1 – Introduction and Roles / Responsibilities of a CGA;
    - CDBG:
      - Background & CDBG Allocation
      - CDBG in Action
    - CDBG-DR:
      - Background & Allocation
      - CDBG-DR in Action
    - Similarities & Differences;
    - CGA Roles & Responsibilities;
    - Resources;

# CORE CDBG PROGRAM REQUIREMENTS

- **CGA Policy & CDBG Basics Course**
  - Part 2 – Key Components, Prohibited Activities;
    - National Objectives;
    - Eligible & Prohibited Activities;
    - Unique Components of CDBG-DR grants;
    - Concept of “Cross Cutting Compliance”

# CORE CDBG PROGRAM REQUIREMENTS

## ○ CGA Policy & CDBG Basics Course

### • Part 3 – Cross Cutting Regulations;

- ❖ Cross Cutting Regs Overview:

- ❖ Environmental Review;

- ❖ Costs

- ❖ Procurement;

- ❖ Contracting;

- ❖ Financial Management;

- ❖ Buy America – Build America (BABA)

- ❖ Section 3;

- ❖ Uniform Relocation Assistance (URA)

- ❖ Lead Regulations

- ❖ Labor Standards

# CORE CDBG PROGRAM REQUIREMENTS

- **CGA Policy & CDBG Basics Course**
  - Part 4 – Implementation Lifecycle;
    - Grant Life Cycle;
    - Application, Award, Contract requirements;
    - Launching the Grant;
    - Design, ERR & other pre-Bid considerations;
    - Bidding & Construction;
    - Closing out;

# CORE CDBG PROGRAM REQUIREMENTS

- **CGA Policy & CDBG Basics Course**
  - You must complete each module, then a Knowledge Check will be provided for each;
  - You must pass each one with 80% or better;
  - Then the next module link will be provided to you to continue...then the next Knowledge Check...etc.
  - Conditional Certification will be provided and you will be included in subsequent monthly “3rd Thursday” trainings;

- **Applications Opening Spring:**

- Water, Sewer, Stormwater Grants;

- Planning Grants;

- Public Services Grants;

- Pocket Parks Grants;

- Streetscapes Grants;

- Roofing Rehabilitation Grants;

- *(Webinar will be rescheduled!)*

- ❖ Targeted date of Application Portal Opening is **March 2<sup>nd</sup>**;

- ❖ All CGA's will receive a push notification once open;

# RESOURCES:

- **CDBG Programs Landing Page:**

<https://opportunityiowa.gov/community/community-infrastructure/cdbg-programs>

- **CDBG Training Resources:**

<https://opportunityiowa.gov/community/community-infrastructure/cdbg-resources/training-resources>

- **CDBG Management Guide:**

<https://opportunityiowa.gov/community/community-infrastructure/cdbg-resources/management-guide>

- **CDBG Program Guidance and Related Resources:**

<https://opportunityiowa.gov/community/community-infrastructure/cdbg-resources/cdbg-program-guidance-resources>

# 2026 Regular Program Application/Award Cycles

Date	Program (REGULAR CDBG)	Details
February 12 (Thursday)	<b>“New” Programs + Water, Sewer &amp; Stormwater</b>	Application Workshop (Virtual)
March 2 (Monday)		Application window opens in IowaGrants
May 1 (Friday)		Application window CLOSES – apps due
July 15 (Wednesday)		(City) Recipient Workshop (Virtual)
July 16 (Thursday)		Grant Administrator Workshop (in-person)
June 3 (Wednesday)	<b>“Old” Programs (incl. Water, Sewer &amp; Stormwater)</b>	Application Workshop (Virtual)
July 1 (Wednesday)		Application window opens in IowaGrants
September 1 (Tuesday)		Application window CLOSES – apps due
November 4 (Wednesday)		(City) Recipient Workshop (Virtual)
November 5 (Thursday)		Grant Administrator Workshop (in-person)

# Questions?





**THANK YOU**

Rob Wick, PMP | CDBG Team Lead  
Iowa Economic Development Authority