

## GRANT ADMINISTRATOR ACCEPTANCE OF DUTIES AND RESPONSIBILITIES ADDENDUM TO GRANT ADMINISTRATOR – SUBRECIPIENT AGREEMENT

As a certified grant administrator operating on the behalf of the Subrecipient under the Iowa Economic Development Authority (IEDA) for the Community Development Block Grant (CDBG) program, including CDBG-Disaster Recovery (CDBG-DR) and CDBG-Mitigation (CDBG-MIT) funds as applicable, I hereby acknowledge that I have read, understand, and agree to comply with the current IEDA Grant Administration Policy and all related federal and state requirements.

I recognize that certification by IEDA indicates my competency and accountability to administer CDBG-funded projects in full accordance with applicable statutes, regulations, and policies. I agree to uphold the professional and ethical standards required of all certified grant administrators.

I understand that it is my responsibility to ensure project compliance with all applicable federal cross-cutting requirements, including, but not limited to:

- **24 CFR Part 570** – Community Development Block Grants (State Program)
- **2 CFR Part 200** – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- **24 CFR Part 58** – Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities
- **24 CFR Part 135** (and successor regulation 24 CFR Part 75) – Section 3 Requirements for Economic Opportunities
- **29 CFR Parts 1, 3, and 5** – Davis-Bacon and Related Acts (DBRA) Labor Standards
- **40 U.S.C. 3141 et seq.** – Contract Work Hours and Safety Standards Act (CWHSSA)
- **42 U.S.C. 4601 et seq.** – Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA)
- **2 CFR Part 180 and Part 2424** – Debarment and Suspension Requirements

- **24 CFR Part 8 and 24 CFR Part 107** – Equal Opportunity, Fair Housing, and Nondiscrimination Requirements
- **24 CFR Part 42** – Displacement, Relocation, and Real Property Acquisition Policies
- **Build America, Buy America Act (BABA)** – Domestic content and materials sourcing requirements (Public Law 117-58, §§70901-70953)
- **Section 504 of the Rehabilitation Act of 1973** – Accessibility Requirement
- **Title VI of the Civil Rights Act of 1964** – Nondiscrimination in Federally Assisted Programs
- **Section 109 of the Housing and Community Development Act of 1974** – Nondiscrimination Requirements
- **National Flood Insurance Reform Act / EO 11988 and EO 11990** – Floodplain Management and Wetlands Protection
- **Executive Order 13166** – Limited English Proficiency (LEP) Requirements
- **2 CFR Part 25 and Part 170** – Federal Award Identification and Transparency Requirements
- **HUD Section 104(d)** – Displacement and Relocation under the Housing and Community Development Act
- **Davis-Bacon Related Acts (DBRA)** – As applicable to CDBG-DR funded construction contracts
- **Section 110 of the National Historic Preservation Act (NHPA)** – SHPO/THPO Consultation and Historic Preservation Compliance

I also understand that it is my duty to:

- Maintain active certification status through IEDA's Grant Administrator Certification Program;
- Administer projects in accordance with the approved IEDA Management Guide and all current program guidance;
- Ensure that all contractors, subrecipients, and beneficiaries adhere to the above cross-cutting requirements;
- Promptly notify IEDA of any changes in employment, project assignments, or potential conflicts of interest that may affect my role; and
- Participate in refresher training or policy updates as required by IEDA to maintain compliance.

I acknowledge that failure to comply with IEDA's Grant Administration Policy or any applicable federal cross-cutting requirement may result in retraining, probation or revocation of certification status, and may affect eligibility to administer future IEDA-funded projects on behalf of Subrecipients.

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**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

