

GRANT ADMINISTRATOR ACCEPTANCE OF DUTIES AND RESPONSIBILITIES
ADDENDUM TO GRANT ADMINSTRATOR – SUBRECIPEINT AGREEMENT

As a certified grant administrator operating on the behalf of the Subrecipient under the Iowa Economic Development Authority (IEDA) for the Community Development Block Grant (CDBG) program, including CDBG–Disaster Recovery (CDBG–DR) and CDBG–Mitigation (CDBG–MIT) funds as applicable, I hereby acknowledge that I have read, understand, and agree to comply with the current IEDA Grant Administration Policy and all related federal and state requirements.

I recognize that certification by IEDA indicates my competency and accountability to administer CDBG-funded projects in full accordance with applicable statutes, regulations, and policies. I agree to uphold the professional and ethical standards required of all certified grant administrators.

I understand that it is my responsibility to ensure project compliance with all applicable federal cross-cutting requirements, including, but not limited to:

- **24 CFR Part 570** – Community Development Block Grants (State Program)
- **2 CFR Part 200** – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- **24 CFR Part 58** – Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities
- **24 CFR Part 135** (and successor regulation 24 CFR Part 75) – Section 3 Requirements for Economic Opportunities
- **29 CFR Parts 1, 3, and 5** – Davis-Bacon and Related Acts (DBRA) Labor Standards
- **40 U.S.C. 3141 et seq.** – Contract Work Hours and Safety Standards Act (CWHSSA)
- **42 U.S.C. 4601 et seq.** – Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA)
- **2 CFR Part 180 and Part 2424** – Debarment and Suspension Requirements

- **24 CFR Part 8 and 24 CFR Part 107** – Equal Opportunity, Fair Housing, and Nondiscrimination Requirements
- **24 CFR Part 42** – Displacement, Relocation, and Real Property Acquisition Policies
- **Build America, Buy America Act (BABA)** – Domestic content and materials sourcing requirements (Public Law 117–58, §§70901–70953)
- **Section 504 of the Rehabilitation Act of 1973** – Accessibility Requirement
- **Title VI of the Civil Rights Act of 1964** – Nondiscrimination in Federally Assisted Programs
- **Section 109 of the Housing and Community Development Act of 1974** – Nondiscrimination Requirements
- **National Flood Insurance Reform Act / EO 11988 and EO 11990** – Floodplain Management and Wetlands Protection
- **Executive Order 13166** – Limited English Proficiency (LEP) Requirements
- **2 CFR Part 25 and Part 170** – Federal Award Identification and Transparency Requirements
- **HUD Section 104(d)** – Displacement and Relocation under the Housing and Community Development Act
- **Davis-Bacon Related Acts (DBRA)** – As applicable to CDBG–DR funded construction contracts
- **Section 110 of the National Historic Preservation Act (NHPA)** – SHPO/THPO Consultation and Historic Preservation Compliance

I also understand that it is my duty to:

- Maintain active certification status through IEDA's Grant Administrator Certification Program;
- Administer projects in accordance with the approved IEDA Management Guide and all current program guidance;
- Ensure that all contractors, subrecipients, and beneficiaries adhere to the above cross-cutting requirements;
- Promptly notify IEDA of any changes in employment, project assignments, or potential conflicts of interest that may affect my role; and
- Participate in refresher training or policy updates as required by IEDA to maintain compliance.

I acknowledge that failure to comply with IEDA's Grant Administration Policy or any applicable federal cross-cutting requirement may result in retraining, probation or revocation of certification status, and may affect eligibility to administer future IEDA-funded projects on behalf of Subrecipients.

Signature: _____

Printed Name: _____

Organization: _____

Title: _____

Date: _____