



2026 CDBG Preview

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Iowa Economic Development Authority

Agenda

- Anticipated Revisions to Applications
- Revised Grant Agreements
- 3rd Thursdays: 2026 Training Schedule
- Changes to Existing CDBG Programs
- FY25 HUD Allocation & New 2026 Programs
- 2026 Application/Award Cycles
- CDBG-DR 2024 Flood Recovery Program
- Third Thursday Training Clarifications

Changes to Applications

Changes to Applications

- 2026 + App revisions continue the theme of front-loading many Monitoring elements to ensure projects meet, or are able to meet, Federal requirements legitimately;
- More front-end clarity is aimed at improving applicant/CGA expectations, planning efforts, readiness and ultimately making project execution easier and ‘auditable’;
- **IEDA’s general expectations:** *greater readiness for timeliness, match at time of application, ability to meet performance targets, more defined project teams;*

Changes to Applications

Required Data Points:

1) Must cite target dates for:

- Release of Funds,
- 1st Activity / Construction Claim,
- Construction Completion &
- National Objective;

- Dates will be referenced in resulting contracts;
- Updated in subsequent Claims for schedule awareness in lieu of additional reporting;

Changes to Applications

2) Project Team Identification:

- All 2026 + apps will require the applicant to identify the project team in more detail.
- Similar to the DTR programs “Admin Plan”, applicants will provide a list of project stakeholders that identify general roles/responsibilities;
- IEDA will provide a template of the document for easy upload;
- More complex projects, such as housing, will require a Project Manager to be designated – distinct from the CGA;

Changes to Applications

3) Total Project Funding:

- Grant funds are reimbursable, and as such are not to be used as cashflow; applicants must provide evidence of Match (where required) at time of App submission.
- Applicants are encouraged to secure lines of credit where need to ensure costs are paid up-front;
- Acceptable examples are:
 - Co-funding certificates/contracts of loans, grants, etc.;
 - Evidence of donations;
 - Provide donor list with values provided;
 - Resolutions that cite in-kind cash match OR Force Account work;

Changes to Applications

4) Various policies to be adopted and provided at the time of application, vs post contract execution:

- Affirmative Fair Housing Policy & Notice;
- Certification of Compliance / Procurement Standards;
- Code of Conduct Policy;
- Equal Opportunity Policy;
- Prohibition of Excessive Force Policy;
- Procurement Policies & Procedures;
- Residential Anti-Displacement & Relocation Assistance Plan;

Changes to Applications

5) When an Income Survey is required, LMI data to be provided up-front at application;

- Applicants must provide the **Income Survey Report**, which consists of the following minima:
 - Purpose / Project Definition;
 - Survey Universe Documentation;
 - Sampling Methodology;
 - Survey Instrument;
 - Enumerator Procedures & Controls;
 - Survey Results / Calculations;
 - LMI Determination;
 - Maps & Geographic Documentation;
 - Compliance Statements;
 - Appendices

Revised Grant Agreements

CDBG & Disaster Recovery Agreements - IEDA Revisions

- CDBG & DR agreements harmonized;
- Updated traceability between CFRs, CDBG Mgmt. Guide & Program Guides
 - Less specifics in contract, more detailed guidance in Program Guides, given the additional programs offered;
 - More tie-backs from construction-phase reporting to contract deliverables (application targeted milestones);

CDBG & Disaster Recovery Agreements - IEDA Revisions

- Period of Performance Constraints:
 - Project MUST be completed in the stipulated timeframes;
 - Includes ALL costs & reporting to be remitted 30 days PRIOR to expiration;
 - Requests for extensions, with demonstrated evidence, must be received 90-days prior to expiration;

CDBG & Disaster Recovery Agreements - IEDA Revisions

Attachments:

- A) General CDBG Provisions
 - Liquidated Damages Clauses in Contracts
 - HUD flow-down Addenda (*cover in next slides*)
- B) Project Description & Budget
 - Scope / Schedule / Cost,
 - *Includes target performance milestones for Schedule!*
 - *Reported in subsequent Claims for tracking progress*
- C) Administrative Team

CDBG & Disaster Recovery Agreements - HUD Revisions

- For IEDA's agreement with HUD (eff. 9/19/2025), several Addenda included that also apply to sub-recipients;
- HUD has not yet issued a CPD Notice or formal guidance;
- Once HUD provides guidance, IEDA will host a webinar to provide clarity and how to comply;

CDBG & Disaster Recovery Agreements - HUD Revisions

The ‘Recipient’ (and all Subrecipients).....

(a). Shall not use grant funds to promote “gender ideology” as defined in Executive Order (E.O.) 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government.

(b). Agrees that its compliance in all respects with all applicable Federal anti-discrimination laws is material to the U.S. Government’s payment decisions for purposes of section 3729(b)(4) of title 31, United States Code.

CDBG & Disaster Recovery Agreements - HUD Revisions

(c). Certifies it does not operate any programs that violate any applicable Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964.

(d). Shall not use any grant funds to fund or promote elective abortions, as required by Executive Order (E.O.) 14182, Enforcing the Hyde Amendment.

CDBG & Disaster Recovery Agreements - HUD Revisions

(e). Must administer its grant in accordance with all applicable immigration restrictions and requirements, including the eligibility and verification requirements that apply under Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended (8 U.S.C. 1601-1646)(PRWORA) and any applicable requirements that HUD, the Attorney General or the U.S. Citizenship and Immigration Services may establish from time to time to comply with PRWORA, Executive Order 14218, or other Executive Orders or immigration laws.

CDBG & Disaster Recovery Agreements - HUD Revisions

(f). May not use funds in a manner that by design or effect facilitates the subsidization or promotion of illegal immigration or shields illegal aliens from deportation, including by maintaining policies or practices that materially impede enforcement of federal immigration statutes and regulations.

CDBG & Disaster Recovery Agreements - HUD Revisions

(g). Must use SAVE, or an equivalent verification system approved by the Federal government, to prevent any Federal public benefit from being provided to an ineligible alien who entered the United States illegally or is otherwise unlawfully present in the United States.

- ***(Assumed to be focused on direct-beneficiary projects, not community-wide projects like water/sewer, etc.)***

(h). May not, in the selection of subrecipients, discriminate against an organization based on the organization's religious character, affiliation or exercise.

Third Thursday 2026 Schedule

Third Thursday: 2026 Planned Training Schedule

- Tentative and subject to change (as always)
- Wrap up “new” material in winter/spring, then restart the cycle
- Goal: entire Iowa CDBG training within one calendar year
- ‘Rinse & Repeat’ each year for refresh/updates!
- **Important note:**
 - Conditional Certification / “CDBG Basics” training for new hires
 - Tentatively scheduled for Thursday, January 15 (the second Thursday)

Third Thursday: 2026 Planned Training Schedule

Date	Topic
January 22	Risk Assessments; Monitoring
February 19	Audits; URA; National Green Building Standards
March 19	Housing Unit Verification; LMI Surveys; 3D Forms
April 16	IowaGrants; Citizen Engagement
May 21	Contract Amendments; Close Outs (END OF FIRST YEAR TRAININGS)
June 18	Environmental/Section 106 Historic Review
[JULY]	[Skip – Award Workshops instead]
August 20	BABA; Labor Standards
September 17	Procurement; Contractor Clearance; Grantee Contracts/Subcontracts;
October 15	Claims; Section 3
[NOVEMBER]	[Skip – Award Workshops instead]
[DECEMBER]	[Skip – Program Updates instead]

Changes to the CDBG Certified Grant Administrator Policy

- Revised policy will be posted to the 'CDBG Program Guidance & Resources' page;
- Clarifications for:
 - Eligibility (consultants cannot be the same individuals doing the design scope of work);
 - New 'Conditionally-approved' GA's & training cycle implementation;
 - 'Mandatory Participants' = active CGAs that need to be in trainings;
 - 'Non-Mandatory Participants' = Inactive CGAs – may participate to stay 'current' but not required;
- Required to be signed as acknowledgment for all GA statuses;

Changes to the CDBG Certified Grant Administrator Policy

- IEDA will offer a “CDBG Basics” course, that is 4 distinct modules to provide more information on HUD / CDBG Program basics for all new GAs;
- For NEW GA's that started on CDBG projects Eff 9/01/2025, they will be required to take the new “CDBG Basics” course to acquire knowledge of core CDBG requirements;
- The course is tentatively set to be offered live in January, and available virtually anytime afterward for new GA's that enter the training cycle;

Changes to Existing Programs

Changes to Existing CDBG Programs

- Upper Story Housing
- Downtown Revitalization
- Community Facilities
- Water / Sewer

Changes to Existing CDBG Programs

Upper Story Housing Conversion

- Will award *per unit* created:
 - up to \$100k;
 - max 4 units;
- Therefore, total possible max award per city is \$400,000.
- BABA will not apply
- Period of Affordability will be five years.

Changes to Existing CDBG Programs

Downtown Revitalization (DTR) → “Commercial Facades”

- Side facades must be included in scope of work
- Target area narrative added to application
- Must follow DTR Design Guide & will be reviewed by IEDA staff
- Idea: bonus points for structural engineering reports at application
- Historic survey required at application (current within five years)
- New “building owner certifications” required at application
- No more tiered environmental review; will just be EA
- Goal: make building owners party to the construction contract

Changes to Existing CDBG Programs

Community Facilities

- No longer rolling applications: set window & competitively scored
- IEDA targeted “community facility” types for 2026 will score higher:
 - Senior Centers and/or Community Centers
 - Facilities for persons with disabilities
 - Homeless Shelters (no permanent housing)
 - Daycare Centers
 - Physical and/or Mental Health Facilities/Clinics/Hospitals

Changes to Existing CDBG Programs

Community Facilities

- At least 51% LMI must be documented via survey of clientele
 - Exception A: hospitals/clinics & community centers may be able to use area data (“LMA”);
 - Exception B: seniors, persons experiencing homelessness, and persons with severe disabilities are assumed to be LMI “(LMC)” and do not need documentation;

Changes to Existing CDBG Programs

Water & Sewer

- Adding **stormwater** to eligible activities;
- Will have two application cycles in 2026 (see future slide)
- Otherwise... no changes!

New 2026 Programs

New CDBG Programs in 2026

- Six new programs (some replace CNRG, but retain support);
- Goal for today: High-level overview of each;
 - So that you can initiate conversations with potential applicants;
 - Full application workshops in 2026;
- Timelines will be shared together later in this presentation;

New CDBG Programs in 2026 continued.....

- Breakout of the FY25 Allocation in compliance with the 2025-2029 Consolidated Plan:

Community Development Fund

(\$2,420,865.00)

Community Facilities

Pocket Parks

Downtown Revitalization Fund

(\$3,631,297.00)

Commercial Facades (Old DTR)

Streetscapes

Housing Fund

(\$2,905,037.00)

Housing Rehab – Roofing ONLY

Upper Story Housing Conversion

Opportunity & Threats Fund

(\$2,905,037.00)

Pilot or Opportunity Projects

Urgent Need

Planning Grants Fund

(\$60,522.00)

Public Services Fund

(\$1,210,432.00)

Food Pantries

Homeless Providers

Water/Sewer/Stormwater

(\$10,409,717.00)

New CDBG Programs in 2026

Pocket Parks

- Eligible Expenses: Rehab or new construction of a small park/recreation area
- Program Fund: \$620,865
- Max Award per Project: \$150,000
- Program Requirements
 - Environmental/historic review, procurement, BABA (if \$250k in total project costs), Davis Bacon, inventory tracking/disposal (possible)
 - A 25% match requirement (Can be in-kind as either materials or labor.)
 - Requires professional design services
- Other Key Notes
 - Some component(s) must be ADA-accessible
 - Local (Main Street) support is critical if located in city center

New CDBG Programs in 2026

Streetscapes

- Eligible Expenses: streets, curb/gutters, streetlights, benches, sidewalks, street trees, street signs
- Program Fund: \$1,031,297
- Max Award per Project: \$250,000
- Program Requirements
 - Environmental/historic review, procurement, BABA!!!, Davis Bacon, Section 3 (if over \$200k)
 - Must have previously *closed out* successful DTR
 - Requires professional design services
- Other Key Notes
 - No specific match requirement
 - Local (Main Street) support is critical

New CDBG Programs in 2026

Roof Replacement

- Eligible Expenses: Roof repair/replacement, lead-based paint remediation, temporary displacement (URA) costs only if interior lead work is required.
- Program Fund: \$905,037
- Max Award per Project: \$30,000 per unit / max 6 units (\$180,000)
- Program Requirements
 - Environmental/Historic review, procurement, lead-based paint, BABA (if 4+ units and \$250k in total project costs), URA (if relocated)
 - Period of affordability
- Other Key Notes
 - No specific match requirement
 - Single-family homes
 - Similar to old “housing rehab” program but limited to roofs & LBP expenses

New CDBG Programs in 2026

Planning Grants

- Eligible Expenses: Historic District Surveys, Asset Management Plans, and/or Capital Improvement Plans (CIP) *ONLY*
- Program Fund: \$60,522
- Max Award per Project: \$15,000
- Program Requirements
 - Requires dollar for dollar match
 - Must file “exempt status” ERR
 - Must procure for plan writer
- Other Key Notes
 - Plan must be tied to future CDBG application
 - Same entity cannot be grant administrator *and* plan writer
 - Must submit to IEDA the Council resolution approving plan *and* the plan itself

New CDBG Programs in 2026

Public Service - Homeless Providers & Food Pantry Operations

- Eligible Expenses: Staffing, utilities, maintenance, insurance, purchases of supplies/materials for operation of programs
 - Homeless Provider Target Activities: Shelter / Street Outreach, Rapid Rehousing, Homeless Prevention, Permanent Supportive Housing
- Program Fund: \$1,210,432 / Max Award per Project: \$100,000
- Program Requirements
 - CENST-level ERR, procurement for purchases, subrecipient agreements, inventory tracking/disposal requirements
 - Minimum of \$5,000 in match (cash or in-kind)
- Other Key Notes
 - NO construction/rehab
 - Must be a new or increased level of service

New CDBG Programs in 2026

Stormwater

- Eligible Expenses: storm sewers, storm drains, street drains, drainage facilities, curb & gutter
- Program Fund: (Same as Water/Sewer: \$10,409,717)
- Max Award per Project: (Same as Water/Sewer: \$500,000)
- Program Requirements
 - Same as Water/Sewer: environmental/historic review, procurement, BABA, Davis Bacon, Section 3 (if over \$200k)
 - Requires engineer design services & engineering study/plan
- Other Key Notes
 - Same processes and requirements as Water/Sewer; just expands what can be applied for to include stormwater solutions

2026 Application/Award Cycles

2026 Regular Program Application/Award Cycles

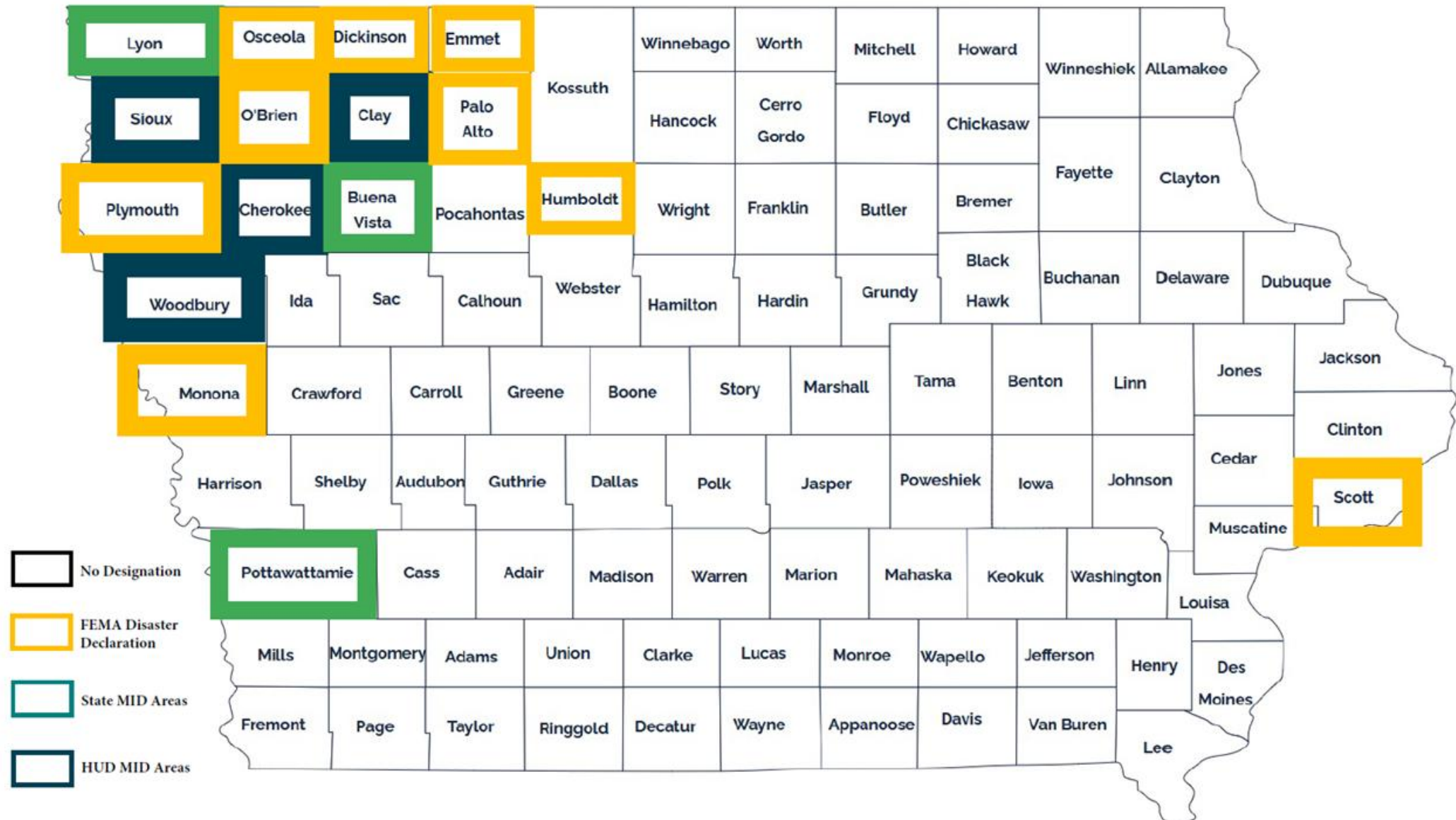
Date	Program (REGULAR CDBG)	Details
February 4 (Wednesday)	New Programs + Water/Sewer	Application Workshop (Virtual)
March 2 (Monday)	New Programs + Water/Sewer	Application window opens in IowaGrants
May 1 (Friday)	New Programs + Water/Sewer	Application window CLOSES – apps due
June 3 (Wednesday)	Old Programs (incl. Water/Sewer)	Application Workshop (Virtual)
July 1 (Wednesday)	Old Programs (incl. Water/Sewer)	Application window opens in IowaGrants
July 15 (Wednesday)	New Programs + Water/Sewer	(City) Recipient Workshop (Virtual)
July 16 (Thursday)	New Programs + Water/Sewer	Grant Administrator Workshop (in-person)
September 1 (Tuesday)	Old Programs (incl. Water/Sewer)	Application window CLOSES – apps due
November 4 (Wednesday)	Old Programs (incl. Water/Sewer)	(City) Recipient Workshop (Virtual)
November 5 (Thursday)	Old Programs (incl. Water/Sewer)	Grant Administrator Workshop (in-person)

CDBG-DR Flood Recovery Program

CDBG-DR Updates

- The current Action Plan for the FEMA Disaster # 4796 / “2024 Summer Storms & Floods” is available on IEDA’s website at the following link:
<https://opportunityiowa.gov/media/6974/download?inline>
- Overview for today:
 - *Eligible communities;*
 - *Overall Budget;*
 - *General timing of >first< rounds of funding;*
 - *Summary of Programs;*

Communities Eligible for 2024 CDBG-DR Flood Recovery



2024 CDBG-DR Flood Recovery Funding

- **Non-Federal Match Program: \$15,000,000**
 - Buyout & Demo (HMGP Match)
 - Infrastructure (FEMA-PA Match)
- **Housing Program: \$40,000,000**
 - Single Family New Construction: **\$30M**
 - New Housing Rental Construction: **\$10M**
- **General Infrastructure: \$59,483,950.0**
 - Water, Sewer, Storm, Utilities
 - Flood Mitigation / Critical Community Facilities
 - Housing Infrastructure: **\$10M**

CDBG-DR Updates

- Funds to support FEMA Disaster # 4796 will be made available in early 2026, with more that will be added as communities are ready to apply;
- IEDA is intentionally opening these rounds of funding based on community readiness to prevent communities from applying too soon and not being able to meet the 3-year period of performance for the grant agreement;

CDBG-DR Updates

Non-Federal Match Program:

- Buyout & Demo (HMGP Match):
 - Provides up to 25% Match to HMGP 75% Grant
 - Must provide evidence of approved HMGP Grant
- Infrastructure (FEMA-PA Match):
 - Provides up to 25%, not to exceed \$5M of FEMA-PA 75% Grant
 - Must provide evidence of approved FEMA-PA Grant

CDBG-DR Updates

Non-Federal Match / “Buyout and Demo”

- Reimbursement based;
- Provides communities up to a 25% Match for FEMA Hazard Mitigation Grant Program to acquire and demolish flood-damaged homes and convert to perpetual greenspaces;
- Applicants will upload HMGP applications to prevent onerous data re-entry and facilitate HSEM concurrence on projects prior to award;
- ‘Scoring’ is focused on readiness and eligibility vs competitive elements;
- ***First Application Workshop for more details: Targeted 1/15/2026***
- ***First Application Window: 2/04/26 through 4/01/26***

CDBG-DR Updates

Infrastructure Programs - General

- Reimbursement based;
- Must have FEMA disaster # 4796 tie back;
- Must demonstrate National Objective of LMA or Urgent Need;
- Max Award is \$5,000,000 per project;
- Will mostly mirror the annual CDBG program Water / Sewer Stormwater Program;
- BABA is NOT applicable to this program;

CDBG-DR Updates

Infrastructure Programs

- Priorities for first Rounds: FEMA Cat “D” & “F”
 - Drinking Water, Sanitary Sewer, Stormwater Conveyances, Municipal Utilities and Flood Mitigation Projects;
 - Other generally eligible Infrastructure types will be scored in future funding rounds;

CDBG-DR Updates

Infrastructure Programs

- Mitigation:
 - Universal Notice 90 FR 1754 details requirements for ‘flood control structures’;
 - Proposed Mitigations must demonstrate reduction or mitigation of future disaster losses in the community;

CDBG-DR Updates

Infrastructure Programs

- Long-Term Maintenance:
 - Communities must demonstrate the intent and capacity to maintain taxpayer investments for critical infrastructure;
 - Water / Sewer / Storm / Utility projects awarded must produce as a deliverable a Capital Improvement Plan and an Operations & Maintenance Plan;

CDBG-DR Updates

Infrastructure Programs

- *First Application Workshop for more details: Targeted 3/12/2026*
- *First Application Window: 5/01/26 through 8/01/26*

CDBG-DR Updates

Housing Programs - General

- Must demonstrate clear linkage between loss of housing stock, market conditions and application proposal;
 - Recommend acquiring a Housing Market Study to accomplish this;
- Home design must minimally meet National Green Building Standard – Silver Rating;
- Single Family homes must be LMI, Rentals must have 51% units as LMI lessees

CDBG-DR Updates

Housing Programs - General

- Reimbursement based;
- Developers must have complete financial capacity to complete the project & must be well documented;
- Developer must have administrative capacity to complete Federally-funded projects;
- Developers must demonstrate ownership / site control at time of application;
- Designs & plans demonstrate how future hazards will be mitigated;

CDBG-DR Updates

Housing Programs - General

- Incentives for Mitigations include, but not restricted to:
 - Using flood resistant, non-porous flooring materials;
 - Adding waterproof veneer to foundation, exterior walls, windows & doorways;
 - Elevating utilities above flood level;
 - Incorporate sloped landscaping to help drain water;
 - Enhancing draining systems (e.g., backflow valves, etc.);
 - Installing flood barriers (e.g., floodgates, flood panels, etc.);
- HUD established a 20-year period of affordability;

CDBG-DR Updates

Single-Family New Construction Grant

- Build new resilient, affordable housing that will be coordinated with homebuyer assistance;
- Provides up to \$200,000 housing construction incentive per unit;
- Provides up to \$25,000 mitigation incentive (Wind/Flood Resilience) per unit;
- Provides up to \$90,000, or 35% housing cost for base infrastructure (water/sewer, etc.)
- Provides up to \$35,000 Homebuyer Assistance incentive per unit;

CDBG-DR Updates

New Housing Rental Construction Grant

- Build new resilient, affordable housing that will be designated as rental units;
- Provides up to \$150,000 housing construction incentive per unit;
- Detailed pro-forma & rent calculation sheets required;
- 51% units must be occupied by LMI lessees;

CDBG-DR Updates

Housing Programs - General

- *First Application Workshop for more details: Targeted 3/12/2026*
- *First Application Window: 5/01/26 through 8/01/26*

2026 DR Application/Award Cycles

Date	Program (CDBG-DR)	Details
January 20 (Tuesday)	2024 DR Buyout / Demolition	Application Workshop
February 4 (Wednesday)	2024 DR Buyout / Demolition	Application window opens in IowaGrants
March 12 (Thursday)	2024 DR Housing & Infrastructure	Application Workshop
April 1 (Tuesday)	2024 DR Buyout / Demolition	Application window CLOSES – apps due
May 1 (Friday)	2024 DR Housing & Infrastructure	Application window opens in IowaGrants
August 1 (Saturday)	2024 DR Housing & Infrastructure	Application window CLOSES – apps due

For all Workshops & Application Rounds, eligible community leadership & all CGA's will be directly notified in advance of opportunities!!

Third Thursday Clarifications

Third Thursday: Clarifications to Prior Topics

HOTMA

- Required training for 1st year due to recent changes!
- IEDA consultant is preparing a course for this based on HUD engagement;
- All CGAs will be given advanced notice of timing for participation!

Third Thursday: Clarifications to Prior Topics

No reported changes or revisions have been made to the following trainings and the slides and recording found on our website can be used as references from the original trainings.

- Labor Standards
- BABA
- Environmental
- Contracts/Subcontracts
- Section 3

<https://opportunityiowa.gov/community-infrastructure/cdbg-resources/training-resources>

Third Thursday: Clarifications to Prior Topics

Claims

- For 2026 +, target performance milestones will be added to Claim webform as cited previously;
 - Informs project team of critical milestones and project progress;
 - *Release of Funds,*
 - *1st Activity / Construction Claim,*
 - *Construction Completion;*
 - *National Objective;*

Third Thursday: Clarifications to Prior Topics

Claims

- City signatory approval of pay apps/invoices;
- Authorized Signatory Form
 - IEDA is not aware of changes of elected officials;
 - If the mayor is the only authorized signatory, the Signature Authorization Form must include the mayor's signature and clearly indicate that they are the **sole signatory**.
- Evidence of Proof of Payment is Required;

Third Thursday: Clarifications to Prior Topics

- *All data submitted from Recipient's Bank;*
- *All data presented on one page and not separated;*
- *Back of check must have physical or digital stamp affirming the receiving bank has deposited the check;*

Cancelled Check example:

(Can be found through a bank account you can access online, through bank statements received in the mail, or by contacting/visiting your bank)

Account: ASB Free Checking *XXXX | Check Number: 123 | Date Posted: X/XX/XXXX | Amount: \$250.00

RIO Name
123 ST.
HONOLULU, HI 96822

123

DATE Nov. 1, 2010

PAY TO THE ORDER OF Jane Smith

\$ 250.00

Two hundred and fifty and 00/100 cents

AMERICAN Savings Bank

P.O. Box 2100
Honolulu, Hawaii 96804-2100
www.asb.hawaii.com

MEMO For food

John Doe

XXXXXXXXXXXX123 XXXXX XXXXXX

XXXXXXXX XXXXXXXX
XXXX XXX XX

National Piggy Bank
Honolulu Hawaii

XXXXXXXXXX XXXXXXXX XX XXXXX XXXXXXXX
XXXXXXXX XX XX

DEPOSIT ONLY

ENDORSE HERE

Shows that the other bank received the check

Third Thursday: Clarifications to Prior Topics

Claims

- Evidence of Proof of Payment is Required:
- *WHAT IS NOT ACCEPTABLE:*
 - Photocopy of a written check not yet remitted or deposited;
 - *Does not demonstrate payment received*
 - Camera or phone picture of a computer screen
 - *Falsifiable*

Third Thursday: Clarifications to Prior Topics

Claims

- Evidence of Proof of Payment is Required:
- *Other Alternative proofs of payment accepted:*
 - If the cancelled check is not yet available, a screenshot of City's bank statement can be remitted until available;
 - Must be .jpg, .png, or .pdf
 - Must clearly shows particulars of transaction:
 - ***Vendor, check #, value, date processed, status of clearance***

Third Thursday: Clarifications to Prior Topics

Claims

- Evidence of Proof of Payment is Required:
- *Other Acceptable Temporary examples:*
 - Council minutes or Resolution approving of pay apps/invoices can serve as a temporary method;
 - Minutes / Reso specifically cite the expenses attributable to the CDBG project, and the authorization to obligate CDBG funds;
 - The next claim must contain copies of the canceled checks prior to being approved by IEDA;

Third Thursday: Clarifications to Prior Topics

Claims

- Evidence of Proof of Payment is Required:
- *What is NOT acceptable:*
 - Generic, unclear minutes / Resolutions that do not specify the CDBG funds or the specific expenses

Third Thursday: Clarifications to Prior Topics

Claims

- Evidence of Proof of Payment is Required:
- *Best Practice:*
 - Contact your PM and present the data set prior to submitting a Claim in IowaGrants!

Third Thursday: Clarifications to Prior Topics

Final Claims

- For projects currently proceeding to Closeout:
 - IEDA has implemented a grace period from 10/01/25 – 3/01/26 for communities that are not able to pay the final claim prior to closeout;
 - The IEDA PM will perform a risk assessment for any outstanding compliance elements and recommend payment or stipulate the remaining deliverables outstanding;

Third Thursday: Clarifications to Prior Topics

Final Claims

- For projects currently proceeding to Closeout:
 - In addition, the City must provide final, certified minutes / resolution specifically citing the expenses are attributable to the CDBG project, and the authorization to obligate CDBG funds;
 - No draft minutes will be accepted;

Third Thursday: Clarifications to Prior Topics

Final Claims

- **All other projects, and after 3/01/2026:**
 - Before releasing final claims, all compliance elements must be met;
 - IEDA will make every effort to expedite payments for final claims, recognizing cashflow concerns communities may have;

Third Thursday: Clarifications to Prior Topics

Contractor Clearances - Clarification for IEDA contract review

- Guidance will be added to Contractor Clearance clarifying the fact that IEDA is approving State & Federal language requirements, a statement similar to the following will be added:

“...IEDA takes no exception to the agreement as presented. IEDA provides affirmation that the necessary State & Federal clauses for inclusion into Recipient contract are present for compliance purposes only. IEDA does not warrant or represent that the contract itself is in any way sufficient for the Recipients protections. Recipients should consult with local counsel for adequacy of contract protections...”

Third Thursday: Clarifications to Prior Topics

Contractor Clearances - Vendors NOT being paid by CDBG

- All vendors on CDBG projects must have the State & Federal clauses in contracts;
- Not all vendors are actually paid by CDBG funds;
- IowaGrants has limitations for how we can designate Status Reports in the system;

Third Thursday: Clarifications to Prior Topics

Contractor Clearances - Vendors NOT being paid by CDBG

- To keep it simple and track those vendors that will be receiving CDBG funds and those that are not, IEDA will implement the following:
 - *Vendors receiving CDBG funds = “Approved” Status*
 - *Vendors NOT receiving CDBG funds = “Not Approved” Status*
 - *Vendors with incorrect / missing contract data = Negotiated to “Correcting” Status until remedied;*

Third Thursday: Clarifications to Prior Topics

Public Notifications - Citizen Participation:

- **Newspapers ARE STILL required for publication** when conducting Notification of Funding Availability (NOFA = Pre-App) & Status of Funded Activities (SOFA = Monitoring):
- **Iowa Code Section 362.3 “Publication of Notices”**
“Unless otherwise provided by state law:
 - 1. If notice of an election, hearing, or other official action is required by the city code, the notice must be published at least once, not less than four nor more than twenty days before the date of the election, hearing, or other action.*
 - A publication required by the city code must be in a newspaper published at least once weekly and having general circulation in the city.** However, if the city has a population of two hundred or less, or in the case of ordinances and amendments to be published in a city in which no newspaper is published, a publication may be made by posting in three public places in the city which have been permanently designated by ordinance.”*

Third Thursday: Clarifications to Prior Topics

Public Notifications - Procurement:

- Newspapers ARE NOT required for “publication” by the State of Iowa Code 26.3 – Sealed Bids:
- Acceptable media for “public notifications” for Construction Procurement:
 - Newspaper, if elected;
 - City Website and / or League of Cities;
 - A/E of Record Website;
 - Contractor Plan Rooms;

Third Thursday: Clarifications to Prior Topics

Public Notifications - Procurement:

- Acceptable media for “public notifications” for RFP / RFQ Procurement:
 - Newspaper, if elected;
 - City Website and / or League of Cities;



THANK YOU

Rob Wick | CDBG Team Lead
Iowa Economic Development Authority