



Multifamily Energy Audit Program

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Agenda

1. Background
2. Eligibility
3. Evaluation
4. Reporting
5. Q&A

Background

Funding source: U.S. Department of Energy State Energy Program (SEP) awarded in 2025.

Nationally, program funds are designed to assist states in implementing statewide energy goals.

Overview

Multifamily Energy Audit Program

Funds energy audits at multifamily housing properties to promote energy efficiency improvements

Funding available: \$210,000

Timeline

Activity	Dates
Opportunity posted to IEDA website	11/10
Webinar, Q&A	11/19
Application period closed	2/1/2026
All projects complete*	6/30/2026
All reports and claims submitted	7/15/2026

* A complete project is defined as having all project expenses incurred, including any expenses that will be submitted as proof of efficiency upgrade.

Eligibility

State Government Agencies

Colleges & Universities

Innovation

Energy Efficiency

Tribal Council

Local Government Agencies

Disaster Preparedness

Microgrid

Materials

Services

Unique

Applicant

Activities

Commercial

Resilience

Industrial

Workshops

STEM

Eligible Applicants

Property owners, property managers, or other entities participating in the following Iowa Finance Authority administered programs:

- Section 8
- Low Income Housing Tax Credit
- HOME

Applicants must be applying for an audit of a multifamily building with 20 or more units which participates in one of the above IFA programs.

Cost Share

Eligible applicants must provide 50% cost share of the qualifying activities.

- Cost share must be cash investment into the project.
- Indirect rate reduction does not count as cost share.

Awardees who move forward with implementing any audit-recommended energy saving upgrade will be eligible to be reimbursed for their cost share.

- The recommended energy efficiency upgrade must occur during the contracted period.
- Proof of an upgrade is required.

Eligible energy-saving upgrades may qualify for 0% interest financing through the Iowa Energy Saving Loan Program.

Eligible Activities

Eligible activities include the completion of qualifying energy audits.

- IEDA recommends utilizing DOE's free [Audit Template](#) software to generate qualifying audit reports. If using Audit Template, auditors should utilize the "EE-RLF Template" and select "Multifamily" project type.
- Completed audits should aim for a level of detail comparable to an ASHRAE Level 2 audit.

Qualifying audits must

- Be performed by a building auditor certified by a national organization such as the Building Performance Institute, RESNET, or the Association of Energy Engineers and demonstrating sufficient experience as an auditor. See additional list of national credentialing organizations here: Better Buildings Initiative.
- Use the same evaluation criteria as the Home Performance Assessment (HPA) used in the Energy Star program. The 4 criteria of the HPA include:
 - Resolving health and safety issues;
 - Satisfying customer needs and desires;
 - Overall cost-benefit to the customer; and
 - Programmatic goals.
- Identify and recommend lifecycle cost-effective opportunities to reduce the energy consumption of the facility of the awardee.
- Recommend controls and management systems to reduce or redistribute peak energy consumption.
- Compare the energy consumption of the residential building of the awardee to comparable residential buildings in the same geographic area.
 - To meet this requirement, it is recommended auditors supplement the Audit Template report with the comparison output of the Energy Star Portfolio Manager platform which compares multifamily buildings to comparable multifamily buildings nationally.
- Provide the "Annual Energy & Costs Savings" and "Payback with Incentives" outputs summary from Audit Template or equivalent score (as determined by DOE.
- Include a blower door test or provide justification for why one was not performed.

Eligible Costs

Only expenditures directly related to the implementation of the funded grant activity will be reimbursed. Examples of eligible expenses include, but are not limited to:

- Purchase of commercially available materials and equipment related to the performance of an audit (i.e. data loggers)
- Contracted project services (i.e. audits)
- Direct administration costs

Ineligible Costs

Some administration-related costs are ineligible.

Any costs above the Department of Energy indirect cost limits are ineligible.

- Indirect costs: Expenses that are not directly attributable to a specific product or service but are necessary for the overall operation of a business. Fringe, consisting of employee benefits like retirement and employer-paid health insurance premiums, is included as an indirect cost.
- The limit on indirect costs applies to any subcontractor or subawardee.
- Indirect costs are limited to the following:
 - 10% for governmental entities; and
 - 15% for colleges, universities, non-profit and for-profit organizations.
- The indirect cost limit is calculated as a percentage of the total project costs.

Applicants must report on all applicable metrics listed below:

- Number of investment grade audits performed
- Square footage of buildings/facilities audited
- Auditor's projection of energy savings
- Number of projects started based on audits

Quarter Date Range	Report Due to IEDA
October 1 – December 31	January 15
January 1 – March 31	April 15
April 1 – June 30	July 15

Application Questions

Applicant Information

Property Details

- IFA Program Participation
- Recent Audit
- Historic Site, publicly owned or located
- Permission to complete the audit
- Sq. footage, units, tenants, effected area

Project Details

- Commercially available equipment
- Compliance with 2 CFR 200
- Conform to all applicable state, local and federal laws and regulations

- Reporting metrics
- Funding request

Budget

- Anticipated expenditures

Timeline

- Project completion by 6/30/2026
- Estimated completion dates of audit, results, upgrade cost estimates, efficiency upgrade selection, project completion.

**Certification & release of information,
signature of legally authorized
representative**

Eligible Community Engagement
Capacity Stakeholders New Clarify
Benefits Justice Reasonable Clarify
New Unique Alignment
Plan
Recommendation Applicant Denial
Criteria Full Application Pillars Alignment
Evaluation
Local Eligible Criteria Clear
Cost Share Clarify Plan Benefits
Eligible Denial Pillars
Eligible Community Engagement
Innovation Clarify

Evaluation

Application Process

1. Download and complete the program application.
2. Submit completed application to
Abbie.Christophersen@iowaeda.com.
3. IEDA will evaluate applications as they are received.
4. Applicants will be notified of selection or denial.
5. IEDA will issue contracts to awardees and the performance period will begin

Application Evaluation Criteria

- ☐ Application is complete and submitted to Program Manager by the applicable deadline;
- ☐ Applicant is eligible for the program;
- ☐ Applicant demonstrates willingness to comply with 2 CFR 200;
- ☐ Applicant certifies willingness to conform to all applicable state, local and federal laws and regulations.
- ☐ Applicant commits to reporting on all applicable metrics listed in the Reporting section of this document;
- ☐ 50% cost share is secured;
- ☐ Total eligible costs are greater than or equal to \$5,000;
- ☐ Funding request meets eligible project and eligible cost requirements; and
- ☐ Project will be completed by 6/30/2026.

Reporting

Requirements

Annual Reports

Claims

Progress

Plans

Deliverables

Metrics

Narrative

Achievements

Quarterly Reports

Problems

Timely

Frequency

Accepted

July 15

October 15

April 15

January 15

30-90 Days

Close Out

IowaGrants.gov

Photographs

Reporting

Narrative

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Photographs

Claims

- Submitted through IowaGrants.gov with the following information:
 - Signed General Accounting Expenditure form (GAX) with assigned vendor and charge codes provided by IEDA Program Manager.
 - Itemized invoice signed by primary awardee

- Claim 1: Completed audit report and vendor invoice.
- Claim 2: Proof of a recommended energy efficiency upgrade within the contracted period. Documentation that would serve as proof includes an invoice from a vendor for the equipment, equipment installation, or tune-up. Other methods to provide proof are subject to IEDA discretion.

- Reimbursement grant only
- Awardees are responsible for demonstrating project progress via quarterly reports to ensure timely claim processing
- Claims processing takes 30-90 days

All claims must be submitted with the required documentation by July 15, 2026. Claims received after July 15, 2026, will not be processed.

Quarterly Reports

- Submitted via IowaGrants.gov
- Narrative of achievements, problems, and plans for next quarter
- Amount claimed in the quarter
- Progress on metrics, deliverables, work products
- Reports will be accepted or returned for further details

Additional monitoring may include:

- Site visits
- Photographs
- Proof of compliance with federal requirements

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THANK YOU

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