

**MINUTES**  
**Iowa Economic Development Authority**  
**Board Meeting**  
**August 15, 2025**  
**9:15 a.m.**

**1963 Bell Avenue, Suite 200 – Helmick Conference Room**

**BOARD MEMBERS PRESENT:**

Doug Boone  
Bobbi Bentz  
Rachel Eubank  
Mark Kittrell  
Brenda Mainwaring  
Pankaj Monga *(Joined @ 9:20 am)*  
John Riches  
Andy Roberts  
Melissa Spurgin *(Left @ 9:46 am)*  
Jennifer Steffensmeier

**BOARD MEMBER(S) ABSENT:**

Emily Schmitt

**EX-OFFICIO MEMBERS PRESENT:**

David Barker  
Dan Kinney  
Representative David Jacoby

**EX-OFFICIO MEMBERS ABSENT:**

Senator Izaah Knox  
Senator Carrie Koelker  
Representative Ray Sorensen

**STAFF MEMBERS PRESENT:**

Megan Andrew	Sonya Bacon	Lisa Connell
Debi Durham	Rita Grimm	Emily Hockins
Kanan Kappelman	Anna Lensing	Molly Lopez
Dillon Malone	Rick Peterson <i>(Joined @ 9:22 am)</i>	Maicie Pohlman
Terry Roberson	Katie Rockey	Alaina Santizo
Deanna Triplett		

**OTHERS PRESENT:**

Brooke Parziale – Iowa Finance Authority	Bethany Coop – Iowa Finance Authority
Brian Sullivan – Iowa Finance Authority	Jerrid Ramirez – Iowa Finance Authority
Jason White – Greater Dubuque Development Corp	Alison Ver Schuer – House of Representatives
Jace Mikels – Iowa Senate Democrats	Bill Freeland – Legislative Services Agency
Kellen Erpenbach – Lloyd Companies <i>(Left @ 9:21 am)</i>	Evan Johnson – Legislative Services Agency
Kevin Moore – Iowa State University <i>(Left @ 9:29 am)</i>	Christine Lee – BioMADE <i>(Left @ 9:31 am)</i>
Angie Hunt – Iowa State University <i>(Joined @ 9:19 am)</i>	Randy Schmitt – Gronen <i>(Joined @ 9:25 am)</i>
Jack Starr – BioMADE <i>(Joined @ 9:29 am)</i>	GiGi Wood – Business Record <i>(Joined @ 9:29 am)</i>

**BOARD CHAIR**

- Welcome  
Iowa Economic Development Authority (IEDA) Board Chair Doug Boone called to order the meeting of the IEDA Board at 9:16 a.m.
- Roll Call/Introductions  
A quorum of the IEDA Board was established with the following Board members present: Doug Boone, Bobbi Bentz, Rachel Eubank, Mark Kittrell, Brenda Mainwaring, Pankaj Monga, John Riches, Andy Roberts, Melissa Spurgin and Jennifer Steffensmeier.  
Ex-Officio members present: David Barker, Dan Kinney and Representative David Jacoby.

**Approval of Minutes – July 18, 2025 IEDA Board Meeting**

**MOTION:** Bobbi Bentz moved that the IEDA Board approve the minutes of the July 18, 2025 IEDA Board meeting, seconded by Jennifer Steffensmeier. Motion carried unanimously.

**PUBLIC COMMENT PERIOD:** No comments were made.

**COMPLIANCE – CONSENT AGENDA**

**A. 180 Day Listing**

Daisy Brand, LLC – 60 Day Extension

**B. Compliance Report**

- Ancient Brands Milling, LLC – Dyersville; Request to Extend Project Completion Date
- Monogram Food Solutions, LLC – Denison; Request for Contract Termination
- Moveero, Inc. – Estherville; Request for Contract Termination

**MOTION:** Bobbi Bentz moved that the Iowa Economic Development Authority Board approve the recommendation of the DDC regarding the items on the Consent Agenda, seconded by John Riches. Motion carried unanimously.

**FINANCIAL ASSISTANCE APPLICATIONS**

**ContiTech USA, LLC – Mount Pleasant**

**MOTION:** Andy Roberts moved, seconded by Melissa Spurgin, that the Iowa Economic Development Authority Board accept the recommendation of the DDC to award a \$1,000,000 Forgivable Loan and a maximum of \$900,000 Sales and Use Tax Refund, contingent on the approval and documentation of application sponsorship by the City of Mount Pleasant. Roll Call Vote was taken. Motion carried unanimously.

**COMMUNITY ATTRACTION AND TOURISM (CAT) PROGRAM APPLICATION(S) –  
RECOMMENDATION(S) TO IEDA BOARD**

**City of Keosauqua and Engage Keosauqua, Inc. – 1<sup>st</sup> Street Courts – Keosauqua**

**MOTION:** Brenda Mainwaring moved that the Iowa Economic Development Authority Board accept the recommendation of the DDC and approve the request for a \$144,000 CAT Grant to the City of Keosauqua and Engage Keosauqua, Inc. for the 1<sup>st</sup> Street Courts Project, seconded by Jennifer Steffensmeier. Motion carried unanimously.

Jerrid Rameriz left the conference room at 9:23 am.

**STRATEGIC INFRASTRUCTURE GRANT PROGRAM**

**Bioindustrial Manufacturing Scale-Up Facility – Iowa State University Research Park**

**MOTION:** Mark Kittrell moved, that the Iowa Economic Development Authority Board approve the request by the Iowa State University Research Park for a \$10,000,000 Strategic Infrastructure Grant, \$5,000,000 in FY26 and \$5,000,000 in FY27, seconded by Brenda Mainwaring. Motion carried unanimously.

**RULES**

**Approval to File Notice of Intended Action to Rescind Organization Rules, 261 IAC Chapter 1, and Adopt a New Chapter in Lieu Thereof**

**MOTION:** Bobbi Bentz moved that the Iowa Economic Development Authority Board rescind Organization Rules, 261 IAC Chapter 1, and adopt a new chapter in lieu thereof, seconded by Brenda Mainwaring. Motion carried unanimously.

**Approval to File Notice of Intended Action to Rescind Iowa Community Development Block Grant Program Rules, 261 IAC Chapter 23, and Adopt a New Chapter in Lieu Thereof**

**MOTION:** Melissa Spurgin moved that the Iowa Economic Development Authority Board rescind Iowa Community Development Block Grant Program Rules, 261 IAC Chapter 23, and adopt a new chapter in lieu thereof, seconded by John Riches. Motion carried unanimously.

**Approval to File Notice of Intended Action to Rescind Broadband Forward and Telecommuter Forward Certifications Rules, 261 IAC Chapter 24, and Adopt a New Chapter in Lieu Thereof**

**MOTION:** Brenda Mainwaring moved that the Iowa Economic Development Authority Board rescind Broadband Forward and Telecommuter Forward Certifications Rules, 261 IAC Chapter 24, and adopt a new chapter in lieu thereof, seconded by Melissa Spurgin. Motion carried unanimously.

**Approval to File Notice of Intended Action to Rescind Employee Stock Ownership (ESOP) Formation Assistance Rules, 261 IAC Chapter 56, and Adopt a New Chapter in Lieu Thereof**

**MOTION:** Jennifer Steffensmeier moved that the Iowa Economic Development Authority Board rescind Employee Stock Ownership (ESOP) Formation Assistance Rules, 261 IAC Chapter 56, and adopt a new chapter in lieu thereof, seconded by Andy Roberts. Motion carried unanimously.

**VENDOR APPROVAL**

**MOTION:** John Riches moved that the Iowa Economic Development Authority Board authorize IEDA to enter into a contract with CrowdRiff, Inc. for a maximum of \$100,000 to manage the development of short-form video content to promote Iowa's tourism experiences, destinations, and events across digital platforms, seconded by Jennifer Steffensmeier. Motion carried unanimously.

**OTHER BUSINESS**

The next IEDA Board meeting will be held on Friday, September 19, 2025.

**ADJOURNMENT**

There being no further business to come before the board, the chair adjourned the meeting at 9:49 am.

**Respectfully submitted:**

**Approved as to form:**



Sonya Bacon  
Board Administrator



Doug Boone  
Chair

