

AGENDA
Iowa Economic Development Authority
Due Diligence Committee Meeting
Friday, February 21, 2025
9:10 a.m.

1963 Bell Avenue, Suite 200 – Helmick Conference Room
Public Webinar Access: <https://akaiowa.us/iedaboard> *

- I. Committee Chair** *Doug Boone*
 - a. Welcome
 - b. Roll Call
 - c. Introductions
 - d. Approval of January 17, 2025 Meeting Minutes *Action*

- II. Public Comment Period –**
A public comment period will be held at this time to accommodate visitors who wish to make comments regarding items on the DDC meeting agenda and/or the IEDA Board meeting agenda. This period is limited to 10 minutes.

- III. Compliance** *Katie Rockey*
 - Compliance Report *Action*
 - i. Daisy Brand, LLC – Boone *Action*
 - ii. HMA Group Holdings, LLC – Waukee *Action*
 - iii. Big River Packaging, Inc. and BRP Holding, LLC – Clinton *Action*
 - iv. Hydrite Chemical Company – Waterloo *Action*
 - v. Meridian Clinical Research, LLC – Sioux City *Action*

- IV. Financial Assistance Application(s)** *Alaina Santizo/Jennifer Steffensmeier*
 - Service Trucks International, Inc – Sioux Center

Closed Session, if Necessary [Iowa Code sections 15.118, 21.5(1)a and 22.7] *Roll Call*
Discussion of Information Contained in the Applications for Financial Assistance**

Open Session *Jennifer Steffensmeier*
Service Trucks International, Inc. – Sioux Center *Roll Call*

- V. Other Business**
Next DDC Meeting is March 21, 2025

- VI. Adjournment** *Doug Boone*

Due Diligence Committee Members:

Doug Boone – Chair, Mark Kittrell – Vice Chair, Megan McKay, Emily Schmitt and Jenny Steffensmeier.

Voting Board Members:

Emily Schmitt – Chair, Doug Boone – Vice Chair, Bobbi Bentz, Mark Kittrell, Megan McKay, Pankaj Monga, Hank Norem, Melissa Spurgin and Jennifer Steffensmeier.

Ex-Officio Non-Voting Members:

David Barker, Jay Byers, Rob Denson, Senator Izaah Knox, Senator Carrie Koelker, Representative Heather Matson and Representative Ray Sorensen.

Please Note:

The meeting will convene no earlier than stated above, but may begin later, depending upon length of earlier meetings. Agenda items may be considered out of order at the discretion of the Chair. If you require accommodation to participate in this public meeting, call (515) 348-6146 to make your request. Please notify us as long as possible in advance of meeting.

*This meeting will be accessible to members of the public in person at IEDA or click on the link above to join the meeting via Teams.

**The Due Diligence Committee and the Economic Development Authority Board, if a quorum of the Board is present, may go into closed session pursuant to Iowa Code sections 21.5(1)a, 15.118, 22.7.3, 22.7.6 and 22.7.8 to review and discuss records IEDA is required to treat as confidential under Iowa law. This includes confidential business and financial information about applicants and industrial prospects with which the Authority is currently negotiating.

