

Arts & Culture Grant Terms and Definitions

Administrator

The administrator of the Iowa Arts Council

Applicant

An eligible entity that submits an application

Application

A formal request, using official forms as provided by the department

Application Deadline

The latest time to submit a completed application

Artists (\$)

Expenses for artist time specifically dedicated to the project, includes all artists collaborating, participating or involved in the project

Arts

All artistic disciplines including, but not limited to: instrumental and vocal music; dance; drama; creative writing; architecture; painting; sculpture; photography; digital, folk and craft arts; graphic, costume and fashion design; motion pictures; television; radio; film; video, tape and sound recording, the arts related to the presentation, performance, execution and exhibition of such major art forms; all the traditional arts practiced by the diverse peoples of Iowa; and the study and application of the arts to the human environment

Arts Event

An event for which the primary purpose is the presentation of a work of art

Arts Goal

A broad statement about what a project intends to accomplish through the arts; the long-term end result for which activities are developed to achieve

Arts Organization

An entity that has the creation and/or presentation of the arts as its core mission and that fulfills its mission by providing public access to arts programming

Arts Project

The creation and presentation of an original work of art, arts experience or arts learning opportunity within a definite beginning and end date

Authorized Official

The individual legally obligated to the agreement

Authority

Iowa Economic Development Authority

Border City

A municipality with boundaries immediately adjacent to the border of the State of Iowa

Capital Projects

Projects involving capital improvement, capital infrastructure and capital campaigns; and/or involve the purchase of equipment over \$5,000 per unit in value and lasts more than one fiscal year

Cash Match

Actual cash contributed to direct project expenses by the applicant or other funding sources

CLP

Cultural Leadership Partner, an organizational designation given by the Iowa Department of Cultural Affairs

Contact Person

The individual responsible for submitting the application

Contract Position

A non-permanent position that is temporary or time limited as a condition of employment

Contractors (\$)

Expenses for non-artist and non-personnel contract position time specifically dedicated to the project, includes any business, organization or individual providing services to the project

Council

The Iowa Arts Council

Cultural

Pertaining to the arts, humanities or sciences

Cultural Heritage

Pertaining to the ways of living developed by a community and passed on from generation to generation, including customs, practices, places, objects, artistic expressions and values

Cultural Project

The creation and presentation of a cultural experience or cultural learning opportunity within a definite beginning and end date

Demographics

Statistical data that reflect specific characteristics of a population such as age, race, ethnicity, gender, marital status, income, education, and employment.

Director

The Director of the Iowa Economic Development Authority

Discipline

Artistic forms or fields; see 'Arts' definition.

Eligible Application

An application that adheres to guidelines and will be reviewed by a panel

End Date

The final date of fiscal and program activity for which funding is requested

Expenses

All costs associated with the project

Federal ID Number

An Employer Identification Number (EIN), also known as a Federal Tax Identification Number, used to identify a business entity

FEIN

Federal Employer Identification Number

Fiscal Agent

An organization that meets the definition of eligible federally tax-exempt nonprofit 501(c)3 organization located and incorporated in Iowa and that administers grant funds to an entity eligible to be a federally tax-exempt nonprofit 501(c)3 organizations incorporated in Iowa but that have not yet attained this status

Folk and Traditional Arts

Art forms that are learned and passed on to the next generation informally by word of mouth, imitation and observation rather than in a formal academic setting. Traditional arts encompass many forms including crafts, music, dance, verbal arts and culinary traditions

Full-time Employee

An individual employed in a permanent position for at least 30 hours per week; does not include consultants, contract workers, independent contractors, persons whose positions are temporary, or time limited as a condition of employment

Full-time Position

A permanent position employing an individual for at least 30 hours per week; does not include consultants, contract workers, independent contractors or positions that are temporary or time limited as a condition of employment

Funding Period

The timeframe in which the fiscal and program activity must be expended

Grantee

An applicant receiving a grant from the department

Grant Activity

Activity associated with the grant application for which funds from the department will be used

Grant Request (\$)

The total amount of project expenses requested by the applicant from the department

Guidelines

Set of required rules provided by the department to streamline application process

Humanities

Including, but not limited to modern and classical language; linguistics; literature; history; jurisprudence; philosophy; archaeology; comparative religion; ethics; the history, criticism and theory of the arts; those aspects of the social sciences which have humanistic content and employ humanistic methods; and the study and application of the humanities to the human environment with particular attention to reflecting our diverse heritage, traditions and history, and to the relevance of the humanities to the current conditions of national life

Humanities Organization

An entity that has the study, interpretation and/or presentation of the humanities as its core mission and that fulfills its mission by providing public access to humanities programming

IAC

Iowa Arts Council

IEDA

Iowa Economic Development Authority

In-kind Match

Non-cash goods or services provided at no charge to the project by a third party

Incomplete Application

An application that lacks a required component and will not be reviewed by panel

Indirect Cost Rate

An indirect cost rate is either determined by a current and appropriate indirect cost rate negotiated with a Federal Cognizant Agency or a de minimis rate of 10%. The indirect cost rate can only be applied to direct costs included in a grant request and does not include costs included as part of the grant request match.

Individual Artist

Individual who spends a substantial amount of their time creating, practicing, performing, or producing an art form and regularly presents and/or is compensated for work in their art form

Individual Teaching Artist

A practicing, professional artist with the complementary skills and sensibilities of an educator, who engages people in learning experiences in, through and about the arts. Credit: [Eric Booth](#)

Ineligible Application

An application that violates guidelines and will not be reviewed by panel

Interpretive Artist

An individual who performs or represents original works of art of others

Interpretive Science Organization

Organization that has a mission focused on the interpretive sciences and that fulfills the mission through providing year-round public access to significant living collections, exhibits, or programming serving the public at one or more physical sites, identifying as an arboretum, center, museum, zoo, garden, aquarium, or planetarium, are eligible

Legal Iowa Resident

An individual with current, permanent residency in the State of Iowa

Low Socioeconomic Status

Low socioeconomic status is defined by [county](#) or by individual as having a median household income at 80 percent or less of the median household income for the state of Iowa based on the U.S. Census Bureau's Small Area Income and Poverty Estimates for 2020 and/or a poverty rate above the national poverty rate of 10.5% based on the [U.S. Census Bureau's Small Area Income and Poverty Estimates](#) for 2020. Applicants must meet the criteria as an individual or be located in and serving the county to receive additional program consideration

Marketing (\$)

Expenses for marketing, publicity or promotion dedicated specifically to the project

Materials (\$)

Expenses for materials or equipment to be purchased specifically for the project

Originating Artist

An individual who creates or initiates an original work of art, including artists who impose a view, presentation or representation of an existing work of art that diverges so greatly from the original intent that a new, original work of art is created

Other (\$)

Expenses specifically associated with the project that do not fall under any other budget category

Panel

A committee of representatives from across the state appointed by the department to review applications

Part-time Employee

An individual employed in a permanent position for less than 30 hours per week; does not include consultants, contract workers, independent contractors, persons whose positions are temporary, or time limited as a condition of employment

Part-time Position

A permanent position employing an individual for less than 30 hours per week; does not include consultants, contract workers, independent contractors or positions that are temporary or time-limited as a condition of employment

Permanent Exhibit

[Permanent exhibitions](#) are new and re-installed displays of an indefinite duration.

Personnel (\$)

Expenses for employee or volunteer time dedicated specifically to the project, including all individuals with a formal affiliation with the applicant; does not include benefits; does not include the time spent on the grant application or time spent before or after the funding period

Project

An eligible activity for which an organization or individual has submitted an application for approval

Public Value

The worth and impact of the activity to Iowans

Race/Ethnicity Representation

Race/ethnicity is defined as a population made up of individuals who identify as African American or Black; American Indian or Alaska Native; Asian or Asian American; Hispanic, Latinx or Spanish Origin; Middle Eastern or North African; or Native Hawaiian or Pacific Islander. To receive additional program consideration, applicant must be of and serving the community as evidenced by all of the following: mission and vision statements; specific community served and impact on the community; majority of artists/cultural content presented, produced or exhibited; and board and staff composition.

Recipient

An applicant approved to receive funds from the department

Rentals (\$)

Expenses for rental of space or equipment dedicated specifically to the project

Request Amount

The project expenses the applicant requests the department provide through the grant program

Rural Geography

Rural is defined as a [county](#) that is a non-metropolitan or non-micropolitan statistical area by the [United States Office of Management and Budget](#). Applicants must be located in and serving the county to receive additional program consideration based on rural geography

Screenwriter

Someone who writes screenplays, which is the script and/or shooting directions of a story prepared for motion-picture production.

Start Date

The first date of fiscal and program activity for which funding is requested

Strategic Plan

A strategic plan is a document developed and used by an organization to align its operations and budget structure with organizational priorities, mission, goals and objectives

Supplemental Project Expenses

Expenses that occur before or after the eligible funding period, or that are otherwise not eligible to be part of the grant request, cash or in-kind match in the application

Target Population

A particular group of individuals identified as the recipients of a message, experience or service

Timeline

A chronological list of activities by date necessary to complete a project

Travel (\$)

Expenses for mileage, lodging and per diem payments dedicated specifically to the project

Universal Entity Identifier (SAM-UEI)

The Unique Entity Identifier (UEI) is a unique number for doing business with the federal government. For more information, please visit the [U.S. General Services Administration's website](#).

Volunteer (\$)

The value of the time for a position in which an individual performs job duties willingly and without pay; value may only be used as in-kind match and not part of the grant request or cash match

Volunteer Position

A position in which an individual performs job duties willingly and without pay