

# UTILITY INFORMATION FORM REPORTING YEAR: 2025



Should estimates per building and unit sizes vary, you must use a separate form for each building (BIN.) Please indicate the BIN next to the Project Number in the table below if you are estimating by building.

Project Name: \_\_\_\_\_ Project No: \_\_\_\_\_

## LIHTC Projects:

One Building: ☐ Building Id No. (BIN): IA \_\_\_\_\_  
Multiple Buildings: ☐ BINS: IA \_\_\_\_\_ through IA \_\_\_\_\_

## HOME/NHTF

ONLY Projects: ☐ HOME/NHTF Project # \_\_\_\_\_

**Note: Documentation from the applicable utility sources MUST be provided**

- For each of the Utility Services listed, please check the type of utility provided and if paid by the owner or tenant.

	Gas	Elec.	Oil	L.P.	Owner	Tenant
Unit Heat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Heating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit Electric	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Air Conditioning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Service					<input type="checkbox"/>	<input type="checkbox"/>
Sewer					<input type="checkbox"/>	<input type="checkbox"/>
Trash Removal					<input type="checkbox"/>	<input type="checkbox"/>

- Utility Allowance Documentation** (LIHTC: per 26 C.F.R. § 1.42-10, effective 04/01/2006; HOME: per the HOME Final Rule (24 CFR Part 92).

Utility allowances for LIHTC & HOME/NHTF projects must be determined by using the source below which applies to the project and/or building:

☐ If the **building** is regulated by RD/FmHA, or **any tenant** in the building receives RD/FmHA assistance, the approved **RD/FmHA** utility allowance for the entire building.

If the building is not regulated by RD/FmHA and no tenant in the building receives RD/FmHA assistance, the following rules apply:

☐ If the **building** is regulated by **HUD**, use the HUD approved utility allowance for the entire building. (Rent Schedule-Low Rent Housing Form HUD-92458)

☐ If **any tenant** in the building receives **HUD** rental assistance, the applicable PHA utility allowance established for **the section 8 Program** must be used for those tenants. For the non-section 8 tenants, the PHA utility allowance may also be used, or the Owner may use one of the following methods: 1) an estimation from a local utility company, 2) the HUD Utility Schedule Model (HUSM) or 3) the Energy Consumption Model.

☐ If none of the above applies, the applicable PHA utility allowance may be used, or the Owner may use one of the following methods: 1) an estimation from a local utility company, 2) the HUD Utility Schedule Model or 3) the Energy Consumption Model.

The listing of sources and forms above is provided for your convenience.

Project Owners and Managers are urged to **read 26 C.F.R. § 1.42-10**