

**AGENDA**  
**Iowa Economic Development Authority**  
**Due Diligence Committee Meeting**  
**Friday, September 20, 2024**  
**9:00 a.m.**

**1963 Bell Avenue, Suite 200 – Helmick Conference Room**  
**Public Webinar Access: <https://akaaiowa.us/iedaboard>\***

- I. Committee Chair** *Mark Kittrell*
  - a. Welcome
  - b. Roll Call and Introductions
  - c. Approval of August 16, 2024 Meeting Minutes *Action*
  - d. Approval of September 20, 2024 Meeting Agenda *Action*
  
- II. Public Comment Period**  
A public comment period for the full meeting will be held at this time to accommodate visitors. This period is limited to 10 minutes.
  
- III. Compliance** *Katie Rockey*
  - a. 120 Day Report *Action*
  - b. Compliance Report *Katie Rockey*
    - i. Premier Tech Prairie, Inc. - Urbandale *Action*
    - ii. EVCO Holdings, Inc. – Mason City *Action*
  
- IV. Other Business**  
Next DDC Meeting is October 18, 2024
  
- V. Adjournment** *Mark Kittrell*

**Due Diligence Committee Members:**

Doug Boone – Chair, Mark Kittrell – Vice Chair, Megan McKay, Emily Schmitt, Lisa Shimkat and Jenny Steffensmeier.

**Voting Board Members:**

Emily Schmitt – Chair, Doug Boone – Vice Chair, Melissa Ballard, Bobbi Bentz, Mark Kittrell, Megan McKay, Pankaj Monga, Hank Norem, Lisa Shimkat, Jennifer Steffensmeier and Thomas Townsend.

**Ex-Officio Non-Voting Members:**

David Barker, Jay Byers, Rob Denson, Senator Izaah Knox, Senator Carrie Koelker, Representative Heather Matson and Representative Ray Sorensen.

**Please Note:**

The meeting will convene no earlier than stated above, but may begin later, depending upon length of earlier meetings. Some members of the board may participate electronically due to travel issues. Agenda items may be considered out of order at the discretion of the Chair. If you require accommodation to participate in this public meeting, call (515) 348-6146 to make your request. Please notify us as long as possible in advance of meeting.

\*This meeting will be accessible to members of the public in person at IEDA or click on the link above to request the link to participate in the meeting via Teams. You will be directed to register to receive the link.

\*\*The Due Diligence Committee and the Economic Development Authority Board, if a quorum of the Board is present, may go into closed session pursuant to *Iowa Code* sections 21.5(1)a, 15.118, 22.7.3, 22.7.6 and 22.7.8 to review and discuss records IEDA is required to treat as confidential under Iowa law. This includes confidential business and financial information about applicants and industrial prospects with which the Authority is currently negotiating.

