

2024

**Community Development Block Grant
(CDBG) Recipient Workshop**

IOWA
economic development

Schedule for Today

9:30 - 11:30 CDBG Program Update

- Introduction and General Overview
- Topic Discussions
 - Environmental - Radon regulations and Flood Plain requirements
 - Procurement - General overview/reminders
 - Section 3 – Reminders/questions
 - Project Management – Grant Administration/Technical Assistance
 - Build America Buy America Act

Schedule for Today

1:00 - 1:45 Concurrent Sessions (choose 1)

- Water & Sewer/ Community Facilities
- Neighborhood Revitalization Planning

1:45 - 2:00 Break

2:00 - 2:45 Concurrent Sessions (choose 1)

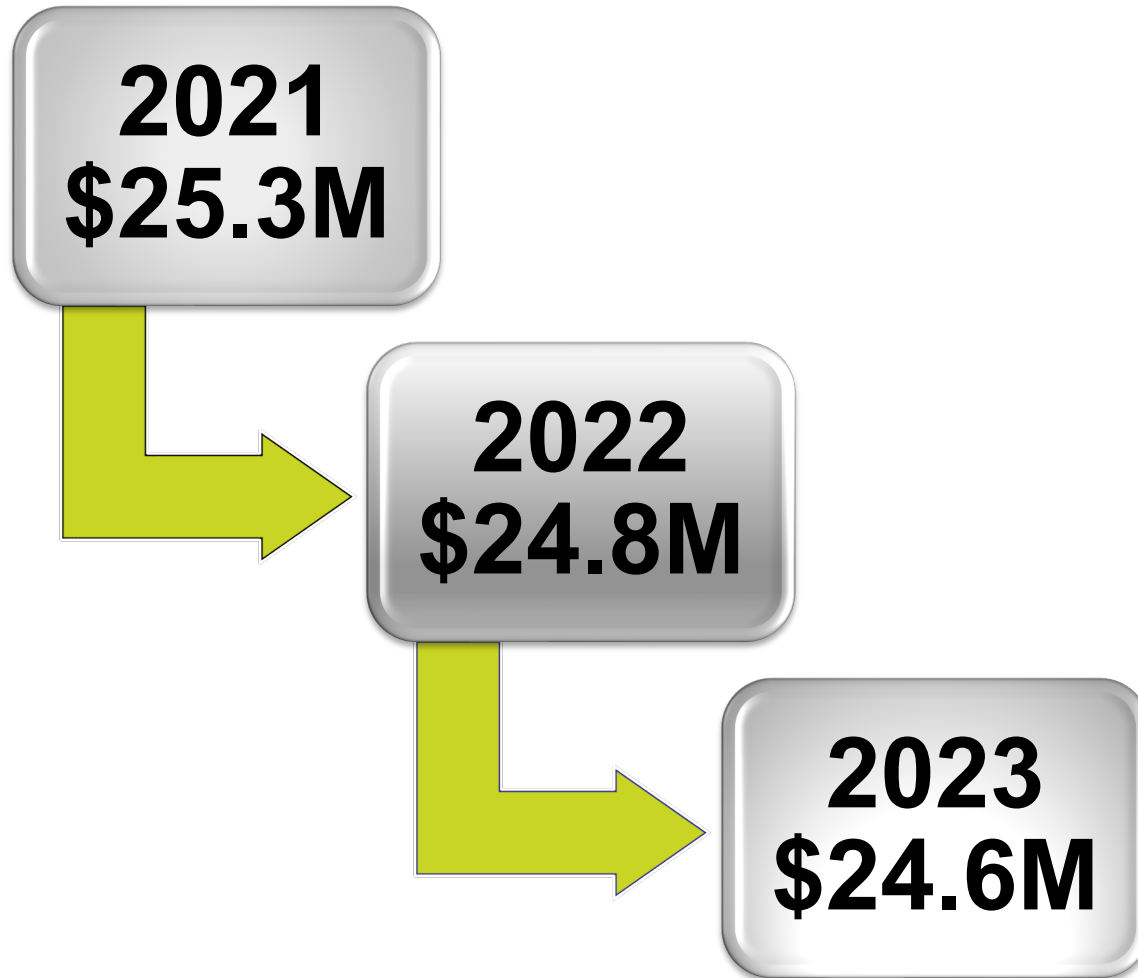
- Downtown Revitalization
- Upper Story Housing Rehabilitation Housing

2:45 - 3:00 Wrap-up Session

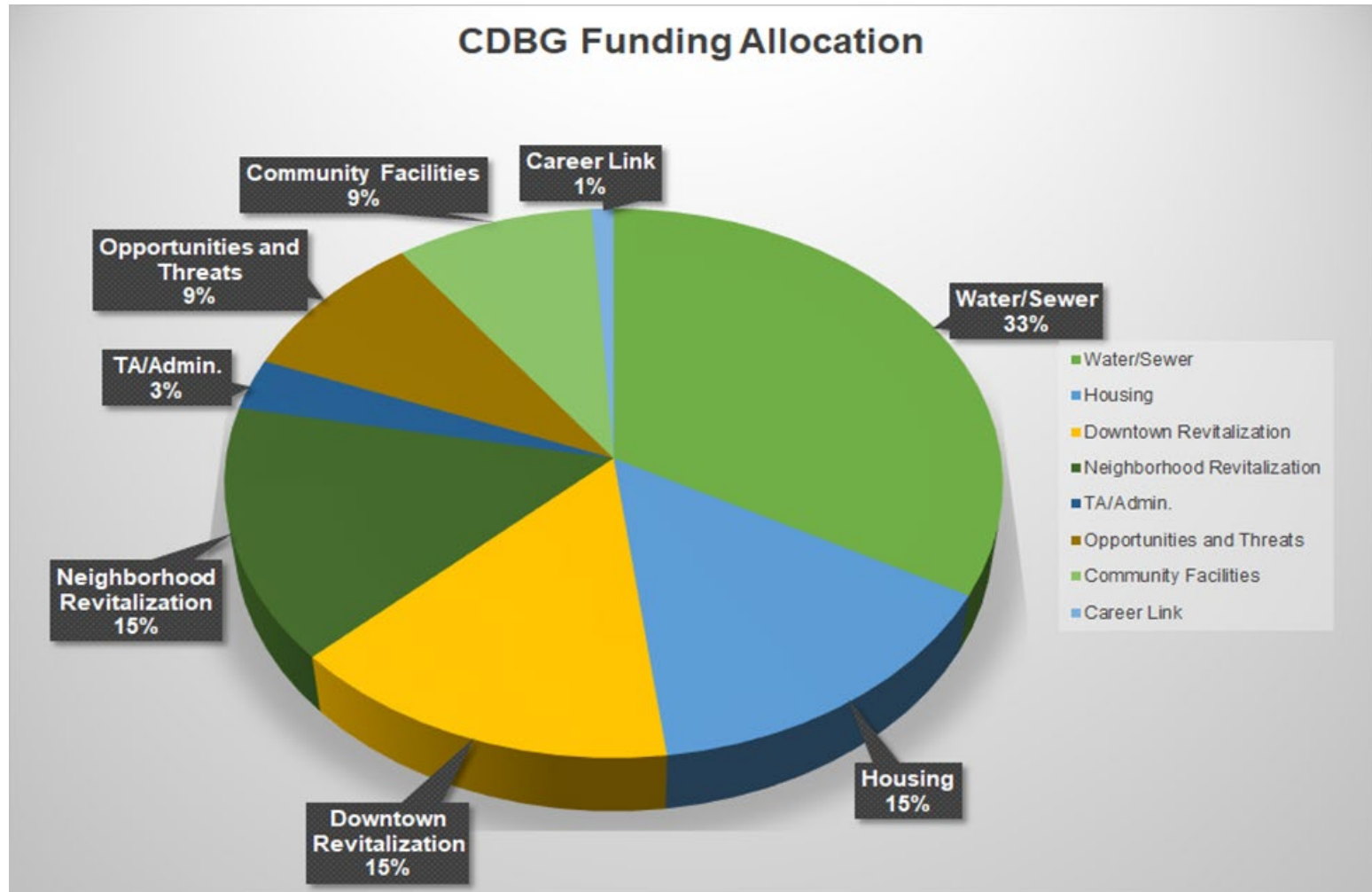
Community Development Block Grant

- Funded by U.S. Department of Housing and Urban Development (HUD)
- Goal: “develop viable communities by providing decent housing and suitable living environments and expanding economic opportunities, principally for persons of low- and moderate-income.”
- State’s only program for non-entitlement communities
- National Objectives:
 - Benefit Low- and Moderate-Income
 - Eliminate Slum and Blight
 - Address an Urgent Need

CDBG Allocation Amounts



Projected 2023 Distribution of Funds



2023 Awards (as of April 18)

Program	Awards	Amount Funded
Water/Sewer	33	\$ 14,284,760
DTR	6	\$ 3,602,978
Upper Story	5	\$ 2,091,157
Comprehensive Neighborhood Planning Grant	6	\$ 146,517
Community Facilities	5	\$ 2,880,000
Total	55	\$ 23,005,412

Management Guide

- The CDBG Management Guide is on our website. Please refer to the website for the most current version.
 - www.iowaeda.com/cdbg/management-guide
- Expectation that administrators will use The Guide as a resource tool.
- Refer to the Management Guide for instructions or guidance first
 - If your issue or questions is not addressed in the Guide, then contact your project manager.
 - Use breakout sessions today to check with your project manager on program specific requirements.

Certified Grant Administration Policy

- » **To stay fully certified, staff must attend training and be in good standing.**

Good standing examples:

- » CGA responding timely to requests and updates from IEDA staff.
- » CGA submitting draw request at least every six (6) months for each activity in each CDBG project.
- » CGA completing monitoring visits with no findings/issues, or any such issue is minor and can be easily remediated within thirty (30) days of IEDA's final monitoring report.
- » The CGA has not committed any action that would lead IEDA to initiate decertification.

Administrator Policy Overview

- » **CGAs that have accumulated three (3) good standing violations within two (2) years will be placed in probation for up to one (1) year**
 - Additional violations are documented and ends the probationary period, starts the decertification process.
- » **If a CGA is decertified by IEDA, it is effective for two (2) years and all projects must be transferred to another CGA.**
 - Decertified CGAs will then be required to attend certification training and pass the exam to become certified again.

Monitoring

- IEDA will monitor administrator performance based on:
 - Overall knowledge of and compliance with CDBG requirements
 - Timeliness
 - Responsiveness
 - Project monitoring performance
- IEDA will notify administrators/ agencies with issues or concerns regarding performance.

Monitoring

» **At Minimum:**

Project will be monitored once (desk or in-person).

Project monitoring will be scheduled at 50% construction, or 50% funds drawn.

» **Risk Based Assessment** – Completed annually to determine the timing and frequency of monitoring on the following criteria:

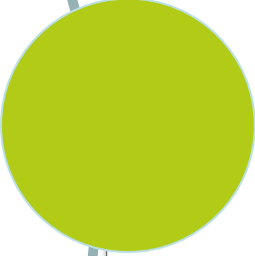
- Financial Risk – how large is the grant
- Submitted Draws – are claims on schedule as outlined in contract
- Program Management/Capacity – is administrator familiar with CDBG regulations and have they attended trainings
- Compliance – does project adhere to all federal/state rules and regulations

» **Results of the assessment could mean more frequent monitoring or monitoring sooner in the project.**

CDBG Program Reminders

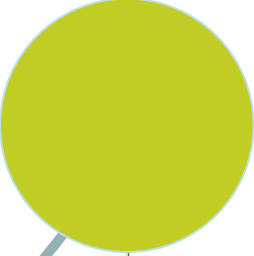


TIMELINESS is critical!! Project draws must be submitted every 6 months and include both activity AND administration costs.



Affirmatively Furthering Fair Housing: Every CDBG recipient must complete all mandatory actions and at least one elective activity. Included in contract with IEDA.

A list of mandatory and elective activities are included in the Management Guide



Recipients need to complete the status of funded activities (SOFA) hearing at 50% project completion. No draws will be processed until documentation of the hearing is uploaded to lowagrants.

A list of requirements for the public hearing is including in Management Guide

Questions?