



## APPENDIX I

# STORMWATER MANAGEMENT MILESTONE CHECKLIST FOR IEDA FUNDED PROJECTS

Recipient Name \_\_\_\_\_

IEDA Contract Number \_\_\_\_\_

Technical Advisor \_\_\_\_\_

1. Project initiation meeting held (date) \_\_\_\_\_
2. Design concept sent to technical advisor (date) \_\_\_\_\_
  - Design concept approved by technical advisor (date) \_\_\_\_\_
3. 30% plans and specifications sent to technical advisor (date) \_\_\_\_\_
  - 30% plans and specifications approved by technical advisor (date) \_\_\_\_\_
4. 60% plans, specifications, and design review checklists sent to technical advisor
  - 60% plans, specifications, and design review checklists approved by technical advisor (date) \_\_\_\_\_
5. 90% plans and specifications sent to technical advisor (date) \_\_\_\_\_
  - 90% plans and specifications approved by technical advisor (date) \_\_\_\_\_
6. Maintenance plan prepared and submitted to grant applicant and technical advisor (date) \_\_\_\_\_
  - Maintenance plan approved by technical advisor (date) \_\_\_\_\_
  - Maintenance plan approved by grant applicant (date) \_\_\_\_\_
7. Final plans, design review checklists, and specifications sent to technical advisor (date) \_\_\_\_\_
  - Final plans, specifications, and design review checklists approved by technical advisor (date) \_\_\_\_\_ (signature) \_\_\_\_\_
8. Pre-construction meeting scheduled and technical advisor invited (date) \_\_\_\_\_
9. Interim inspections scheduled with the technical advisor
  - Stage \_\_\_\_\_ Date \_\_\_\_\_
  - Stage \_\_\_\_\_ Date \_\_\_\_\_
  - Stage \_\_\_\_\_ Date \_\_\_\_\_
  - Stage \_\_\_\_\_ Date \_\_\_\_\_
10. Final inspection scheduled with grant applicant, design consultant, and technical advisor.  
(date) \_\_\_\_\_
11. Project Certified as Complete (date) \_\_\_\_\_ (signature) \_\_\_\_\_
12. Ensure outreach goals (if applicable) have been met from the initial application (date) \_\_\_\_\_